Federal Work Study Job Listing

Job Title: Adjunct Faculty-Student Assistant

Department/Agency: Learning Communities

# of positions available: 1

☒ On Campus ☐ Off Campus

Job Purpose:

This position will provide assistance to a visually impaired faculty member before, during, and after remote class-time.

The class will be taught on campus on Tuesdays between 10 am -12:45 pm for the fall semester (9/7/2021-12/21/2021).

Job Responsibilities:

Provide visual assistance to the faculty member while on campus.

Job Qualifications (training, experience, technology, skills, etc):

- Must be available on Tuesdays between 9:30 am and 1 pm.
- Must be reliable.
- Must have good communication skills.
- Must be enrolled at BHCC in at least 6 credits for the fall 2021 semester.
- Must be eligible for federal work study as determined by the financial aid office.

Skill Development Areas: (Check all that apply) ☒ Listening ☐ Customer Service ☐ Time Management ☐ Multitasking ☒ Communication ☐ Intercultural Proficiency ☒ Student Learning ☐ Organization ☐ Other: _________________

Approximate Start Date: 9/21/2021

Duration (check one): ☐ Academic Year ☒ Fall Semester ☐ Spring Semester ☐ Summer Semester

Approximate Hours Per Week (Maximum 18.5): 3-4 hours per week

Contact Information

Supervisor’s Name: Lori Catallozzi

Supervisor’s Email: lacatall@bhcc.edu

Phone: n/a

Post this position? ☒ Yes ☐ No