Community Education Course Delivery Options

Community Education, non-credit, classes are taught through a few different course types as described below.

<table>
<thead>
<tr>
<th>Course Mode</th>
<th>Description</th>
<th>In-Person</th>
<th>Scheduled Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-Person</td>
<td>Requires physical attendance on campus at set days/times.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Remote and Synchronous</td>
<td>Requires real-time virtual attendance such as Webex or Zoom at set days/times. Course materials will be online.</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Remote and Asynchronous (Web)</td>
<td>Requires regular online participation but does not require attendance on set days/times. Web courses allow you to learn on your own schedule within a certain timeframe. Course materials will be online.</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Hybrid (In-Person and Asynchronous, Web)</td>
<td>Requires physical attendance at set days/times and online participation outside of scheduled class time. Students will be completing course work online on their own time.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Hybrid (In-Person and Synchronous)</td>
<td>Requires physical attendance at set days/times and requires real time virtual attendance such as Webex or Zoom at set days/times.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
## How to Access Your Community Education Course

Your non-credit course is listed in one of these instructional modalities. Find your course and see how you will be accessing the course. If you do not find the course you have registered for on this list, please reach out to the contact person who is listed on the website to inquire.

<table>
<thead>
<tr>
<th>Course Mode</th>
<th>Courses</th>
<th>Course Access</th>
</tr>
</thead>
</table>
| **In-Person** | Intensive English  
Basic Language Literacy (BLL)  
*Basic English Language (BEL)  
*Some BEL course may be online. Check the schedule from the website.  
ServSafe Food Handler | You will come to the Charlestown or Chelsea campus to attend classes. |
| **Remote and Synchronous** | Beginning Spanish 1  
Beginning Spanish 2  
Cisco Networking Technology Certification  
CompTIA A+ Certification Preparation  
(CAKA Foundations of IT Support)  
Cybersecurity Training Certificate  
Google IT Support Professional Certificate  
HiSet Prep  
Project Success Method – Methodology  
The Project Success Method Toolkit for Microsoft Project Class  
PMP Exam Prep  
Real Estate Sales  
SHRM Learning System  
SHRM Essentials of HR Management  
TEAS Science and Math Prep  
TEAS Reading and Grammar Prep  
*ed2Go courses (instructor-led) | You will receive a course meeting link directly from your instructor within two days of the course start date.  
Courses highlighted in yellow means these are Moodle-enabled courses. You must set up your BHCC account to access your Moodle course. |
| **Remote and Asynchronous (Web)** | Advanced Cultivation Technician  
Advanced Manufacturing Agent  
Advanced Dispensary Associate | For these courses, you will receive instructions on how to begin your course immediately after you register. |

*If you have registered for ed2go courses, you will receive online access instructions from ed2Go.*
| Hybrid (In-Person and Asynchronous, Web) | Personal Trainer Certification | You will receive course start up instructions within three days of your course start date.  
**Medical Career Courses**  
Dental Assisting  
EKG Technician  
Phlebotomy Technician  
Veterinary Assistant | NOTE: Medical career courses will have scheduled Zoom sessions and in-person labs when there are six or more enrolled. If below six, the course will be strictly self-paced with no Zoom and lab sessions. |
| Hybrid (In-Person and Synchronous) | ServSafe Manager Food Safety | You will receive a course meeting link directly from your instructor within two days of course start date. |