



Navigating a Voice Thread

Introduction

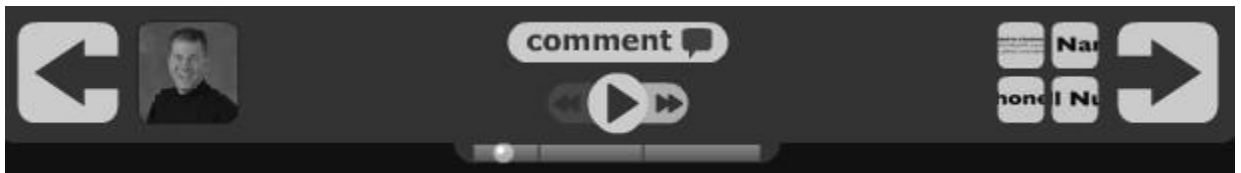
In this tutorial you will learn basics of how to navigate a VoiceThread.

Navigating a VoiceThread

Step 1: Sign in and navigate to the Voice Thread you want to view.

Use the controls on the bottom of the VoiceThread window to navigate a Voice Thread.

You can navigate a VoiceThread **manually** by using the previous and next arrows located at the bottom corners of the navigation panel. You can select the Play button in the middle of the control panel to **automatically** play the Voice Thread. Other navigation options will be presented below.



Option 1: Use the **Play** button located in the bottom center of the VoiceThread window, to play through the entire VoiceThread and all comments **automatically**.



Option 2: Use the **Pause** button to pause the automated playing of the Voice Thread messages.



Option 3: Use the **double next arrow** to advance to the next Voice Thread message on a particular slide.



Option 4: Use the **double previous arrow** to return to the previous Voice Thread message on a particular slide.



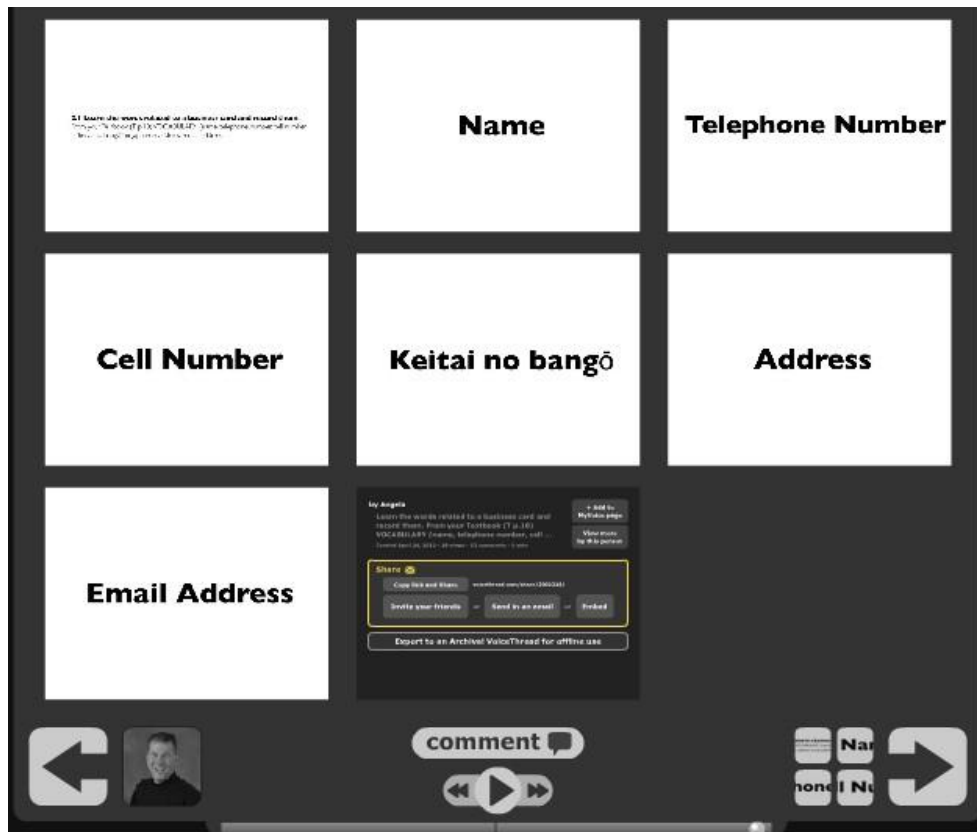
Option 5: Use the **Next** arrow to view the next Voice Thread slide.



Option 6: Use the **Previous** arrow to view a previous Voice Thread slide.



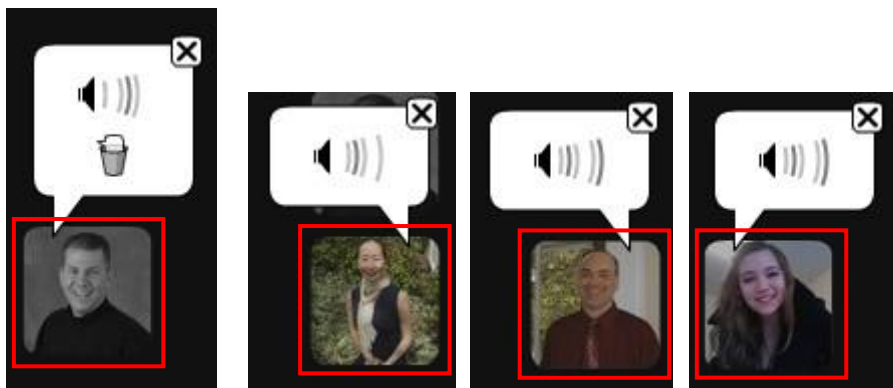
Option 7: Use the **Show all** icon to view all of the slides in Voice Thread presentation.
Note: Click on any thumbnail image to view that slide.



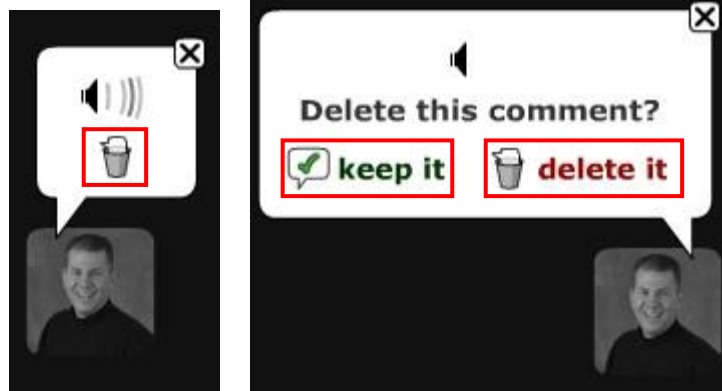
Option 8: Use the **Show one (toggle)** icon to view only one slide in Voice Thread presentation.



Option 9: Click on an individual **profile image** to review a comment.



Option 10: Click on the **trash** icon to **delete** a Voice Thread comment that **you** have posted. Once you click on the trash icon you will be prompted to **keep it** or **delete it**.



*Note: You can only delete comments that **you** have posted. You will not be able to delete other's comments.*



Conclusion

We hope this guide was helpful.

For more information, please visit the TLiTC or contact us via email at tlitc@bhcc.mass.edu.