January 04, 2021

Dear Graduation Applicant:

We want to be sure that you are aware of the President’s Leadership Award that’s presented to a graduating student at Commencement. You might qualify for this award.

Enclosed with this letter is a copy of the nomination form/application instructions including the award qualifications, and the nomination procedure. Please note the award nomination/application deadline is March 01, 2021. All nomination/application materials must be uploaded via this link [https://www.bhcc.edu/scholarships/](https://www.bhcc.edu/scholarships/), no later than 3:00 p.m. on Monday, March 01, 2021. Late material will not be accepted.

The President’s Leadership Award in the amount of $1,000 is presented to a graduating student who has demonstrated "outstanding leadership ability" during his/her enrollment at Bunker Hill Community College.

We encourage all qualified graduating students to apply for this award. If you have questions or would like more information, please call Student Central Office at (617) 228-2275.

Sincerely,

Student Central Office

Enclosure
The President’s Leadership Award of $1000 is presented at Commencement to a graduating student who has demonstrated “outstanding leadership ability” during his/her enrollment at Bunker Hill Community College.

QUALIFICATIONS:  To qualify for this award, the nominee must have:

1. Completed graduation requirements during the Fall 2020 semester or by the end of the Spring 2021 semester. Recipients with a previous degree from BHCC are not eligible.
2. Completed a minimum of 30 credits at BHCC.
3. Earned a minimum cumulative grade point average of 3.50.
4. No outstanding In-Progress grades at the time of the application deadline (March 01, 2021).
5. Performed demonstrable acts of leadership and service either within or outside the College while a BHCC student. Those acts must not have been a part of any course requirement (i.e. the student must have performed these acts without having received academic credit).

NOMINATION/APPLICATION PROCEDURE:

1. The applicant must be nominated by a member of the BHCC faculty, staff, and/or a community leader; a copy of the nomination form is enclosed. Copies are also available via this link https://www.bhcc.edu/scholarships/.
2. The applicant must provide three letters of recommendation from a BHCC faculty or staff member, and/or a community leader. These three letters must speak to the applicant’s leadership qualities. If the applicant engaged in leadership and service off-campus, one of the letters must be from an individual from that organization or agency who in their letter, will verify the leadership and service that was provided and speak to the applicant’s leadership qualities. The letter should be submitted on company letterhead and sign by the person who wrote the recommendation letter.
3. The applicant must write an essay, describing specifically the leadership and service he/she provided and why he/she believes he/she deserves this award.
4. The nomination form, three letters of support, and the applicant’s essay, must be uploaded via this link https://www.bhcc.edu/scholarships/, no later than 3:00 p.m. on Monday, March 01, 2021. It’s the applicant responsibility to ensure that all material is completed (the nomination form and the three letters of support (letters should be printed on company letterhead and signed by the person who wrote the recommendation letter). Late materials will not be accepted.
5. Finalist selected by the Screening Committee must be available for an interview. Interview date: is to be determined; finalist will be informed of this date.
6. The Screening Committee will recommend two to three finalists to the President. Finalists must also be available for an interview with the President date will also be determined.
7. Final decision will be selected by President.
8. This award will be presented at the 2021 Commencement.
BUNKER HILL COMMUNITY COLLEGE
2021 PRESIDENT’S LEADERSHIP AWARD
NOMINATION FORM

THIS SECTION TO BE COMPLETED BY INDIVIDUAL MAKING NOMINATION

Print your name: ____________________________ Date: ____________

Telephone number: __________________________

Day Evening

Nominator’s Signature: ____________________________

I hereby nominate ____________________________________________ for the President’s Leadership Award to be presented at Commencement. “Outstanding leadership ability” has been demonstrated during the period of enrollment at Bunker Hill Community College through the following activities (attach additional sheets as necessary):

The nominee has completed graduation requirements during the Fall 2020 semester or is scheduled to complete requirements by the end of the Spring 2021 semester; completed 30 or more credits at Bunker Hill Community College; and has a minimum cumulative grade point average of 3.50. Three letters of support are attached as well as an essay written by the nominee describing his/her leadership or service and indicating why he/she believes he/she deserves this award. The nominee has agreed to have his/her name placed in nomination and agrees to be interviewed if requested.

THIS SECTION TO BE COMPLETED BY STUDENT BEING NOMINATED

Signature of student being nominated: ____________________________

Student ID Number: __________________ Date: ____________

Mailing Address: ____________________________

Street Apt #

City State Zip Code

Telephone: ____________________________

Day Evening

This form and all other required supporting material must be uploaded via this link https://www.bhcc.edu/scholarships/, no later than 3:00 p.m. on Monday, March 01, 2021. Late Material Will Not Be Accepted.