Bunker Hill Community College
Police Department

bhcc.edu/publicsafety
Questions/Concerns

How to contact us in person:
Charlestown Campus A-200 (Entrance on the Main Plaza)

By phone:
Business Line: 617-228-2053
Emergency: 617-228-2222 or dial 2222 from internal phone
Chief’s Message

The Bunker Hill Community College Police Department (BHCCPD) seeks to improve the quality of life for all people on the college campus through the deliverance of total quality police service. Through extensive, in-depth training, adherence to all policies and procedures, and utilization of college and community partnerships, we strive to prevent crime, solve problems and enforce the law while working with diverse communities to improve the quality of life. Our mandate is to do so with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence.

The success of our department depends upon the true partnership between our police department and the diverse population of students, faculty, and staff that comprise the college community – a partnership built upon mutual respect, responsibility and participation. It is our duty to maintain peace and order within a safe and secure community environment so the BHCCPD may provide a campus where academic excellence can be nurtured. BHCCPD is an important part of higher education and we are committed to maintaining a safe learning environment free from disruptive behavior or dangerous and threatening conditions.

Our commitment and core values include but are not limited to dedication, pride, and professionalism. The BHCCPD will do all we can, within our jurisdiction and authority, to protect and assist any college member or visitor with any problem that affects the safety and/or security of life or property.

The BHCCPD takes great pride in being accountable and accessible to the unique and diverse needs of the College community. We place a high value upon teamwork, and expect our officers to act as role models and leaders in all they do. We recognize we are in an ever-changing environment and therefore continuously evaluate the quality, efficiency and appropriateness of our efforts and welcome feedback as an opportunity to improve.

In order to provide efficient and effective service to our College community, the BHCCPD is fully committed to building and maintaining meaningful partnerships within the campus, throughout the adjoining neighborhoods and with all relevant local, state and federal law enforcement agencies.

On behalf of the men and women of the BHCCPD, I thank you for your continued support. Through your involvement, I am confident our department will continue to provide Bunker Hill Community College with an unsurpassed level of safety.

Sincerely,
Chief Robert A. Barrows
About Us

Quick Facts

- The BHCCPD is made up of academy trained and sworn police officers with arrest powers, just like any other city/town police department.

- BHCCPD conducts annual mandatory in-service training and firearms qualifications as well as additional training throughout the year. Such as: Fair and Impartial Policing, Mental Health First Aid, Transgender Awareness Training and ICAT (Integrating Communications Assessment and Tactics).

- Officers specialize in areas such as Firearms Instructor, Armorer, Defensive Tactics Instructor, Sexual Assault Investigator, R.A.D. Instructor, Active Shooter Response Instructor, Bicycle Unit, Criminal Investigations Unit etc.

- In addition to the Police Officers, the Department also has two Dispatchers and an Administrative Assistant.

Additional information about the department can be found at bhcc.edu/publicsafety
General Information

Office Information
Charlestown Location
A200

Chelsea Location
Room 408

Office Phone
617-228-2053

Emergency Phone
617-228-2222

Campus Hours
Charlestown
Monday–Friday 6 a.m.-10 p.m.
Saturday–Sunday 8 a.m.-4 p.m.

Chelsea
Monday–Friday 7 a.m.-Close
Saturday–Sunday 8 a.m.-Close

Hours are subject to change and vary by semester.

Campus is closed during certain holidays, school breaks and weather emergencies.

Be Informed!
SIGN UP FOR THE EMERGENCY ALERTS
bhcc.edu/alertsignup or text BHCCAlert to 226787
Services We Offer

Police Safety Escort
A safe escort to the MBTA or your vehicle

Active Shooter Awareness Training

Child Car Seat Installation

RAD (Rape Aggression Defense)

Emergency Procedures
Intranet - Faculty/Staff information & videos
Daily Crime Log

Ask A Cop

Silent Witness Tip Line
Community Events

APRIL
Autism Awareness Month

JUNE
Cruiser Convoy for Special Olympics
Bunker Hill Day Parade

OCTOBER
Coffee With A Cop
Pink Patch Project
for Breast Cancer Awareness
Domestic Violence Awareness Month
Trunk Or Treat

NOVEMBER
No Shave November & Flag Patches
to support Home Base/Veterans

DECEMBER
Stuff-A-Cruiser for Toys for Tots
Shop With A Cop

The information in this booklet has been compiled by the Bunker Hill Community College Police Community Engagement & Crime Prevention Unit.
Emergency Procedures

Register to receive BHCC Emergency Text Alerts at bhcc.mass.edu/emergency

Learn about BHCC safety guidelines and security procedures. Remain alert and aware of your surroundings.

BHCC Emergency - 617-228-2222 • Fire Emergency - 911
Safeguarding your Personal Property

Do Not Leave Your Belongings Unattended

- Bags, wallets, textbooks, phones, tablets, laptops, etc.
- Keep all valuable portable electronics close to you at all times or store them in a secure location.
- Record serial numbers and detailed model information of high-end items.

Always Remember to Lock Your Vehicle

- Remove device mounts and their marks from the windshield.
- Remove electronic cables from view.

Do Not Share Personal or Banking Information with Strangers

- Identifying information such as your Date of Birth, Address, Social Security Number, any account numbers, etc.
- Be wary of IRS, SSN and other phone scams that ask for this.

Restricted Access Areas

- Do not prop open emergency exit doors.
- Do not tamper with or obstruct surveillance and alarm equipment.
- Do not prop open doors such as Honors Room, Labs, and anything that has restricted use.

Taking a Break?

If you are leaving your study area, take all your belongings with you. Avoid being a victim to theft – DO NOT leave your belongings behind!
Disciplinary Offences

STUDENTS ARE SUBJECT TO DISCIPLINARY ACTION AND/OR POLICE ACTION FOR VIOLATION OF THE STUDENT CODE OF CONDUCT AND/OR ALL STATE AND FEDERAL LAWS.

This includes but is not limited to:

- Failure to comply with the directions/orders of a police officer or college official, including failure to identify yourself when requested to do so and/or providing false information.
- Any type of harassment, threats, violent acts, domestic violence.
- Any breach of peace such as being disruptive in class or disturbing the normal functions of the College.
- Any type of larceny/theft or attempt to commit such crime.
- Unauthorized use of a fire alarm or other fire equipment.
- Possession of any dangerous weapons on campus.
- Creating or false reporting of bombs or other dangerous devices.
- Use, possession, or distribution of any drugs or controlled substance.
- Alcohol, marijuana, heroin, narcotics, etc.
- Smoking any tobacco products/e-cigarettes/vaporizers/inhalers inside the campus buildings or near any entrances to the buildings.
- Any destruction of college or personal property.
- Trespassing on any college property after notice.
- Violation of any other policies or laws not mentioned here, whether on campus or off campus.

We work closely with numerous other police agencies.
For more information visit, bhcc.edu/handbook/behaviorpolicies

Marijuana/Alcohol

USE OR POSSESSION OF MARIJUANA/ALCOHOL IS STRICTLY PROHIBITED ON ANY BUNKER HILL COMMUNITY COLLEGE PROPERTY.

On December 15, 2016, Massachusetts passed a law making marijuana legal under certain guidelines:

- BHCC is on state property, therefore, we follow and enforce federal drug laws.
- Drug use/possession on BHCC property is also against the BHCC Behavior Policies.

More in-depth information about adult use of marijuana in Massachusetts can be found at mass.gov/info-details/marijuana-in-massachusetts-whats-legal#adult-use
Title IX

What is Title IX?
Title IX of the Education Amendments of 1972 is a federal civil rights law that prohibits discrimination on the basis of sex in education programs that receive federal financial assistance. Gender-based discrimination, sexual harassment and acts of sexual violence such as rape, sexual assault, sexual exploitation, dating violence, domestic violence and stalking are all forms of sex discrimination prohibited by Title IX and BHCC policy.

What is a Title IX Coordinator?
The Title IX Coordinator is responsible for administering College policies and BHCC’s discrimination complaint procedure concerning all Title IX Offenses. The College’s Title IX Coordinator is Nahomi Carlisle, and she may be contacted at Room A307, Charlestown Campus, by calling (617) 228-3311 or via email at nahomi.carlisle@bhcc.edu

Definitions

Gender-Based Discrimination

• Unwelcome conduct of a nonsexual nature based on a student’s actual or perceived sex, including conduct based on gender identity, gender expression, and nonconformity with gender stereotypes

Sexual Harassment

• Unwelcome sexual advances, requests for sexual favors, and verbal or physical conduct of a sexual nature

Sexual Violence

• Physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent such as rape, sexual assault, sexual exploitation
• Includes dating or domestic violence and stalking

Consent

• Consent must be informed, voluntary, and mutual, and can be withdrawn at any time. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress is used. Silence or absence of resistance does not imply consent. If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature, or extent of the sexual situation, there is no consent. This includes impairment or incapacitation due to alcohol or other drug consumption, or being asleep or unconscious. Further, there is no consent if a person is younger than sixteen years old (the age of consent in Massachusetts).

For more information, visit bhcc.edu/equitydiversityinclusion/studentguidetotitleix
Students are encouraged to utilize the Shuttle for transportation to and from the Chelsea Campus

The shuttle is FREE to students and staff/faculty. The shuttle schedule is subject to change each semester. Make sure to always check the schedule for up to date times.

Be sure to allow ample time to get to class from each campus.

Shuttle information: bhcc.edu/shuttleschedule
Additional Information

Helpful Links

BHCC Police
bhcc.edu/publicsafety
facebook.com/bhccpd
twitter.com/bhccpd
instagram.com/bhccpd

Police Transparency and Accountability
www.bhcc.edu/publicsafety/policetransparencyaccountability

Emergency Alerts and Procedures
bhcc.edu/emergency
bhcc.edu/alertsignup

Parking and Shuttle Information
bhcc.edu/parking
bhcc.edu/publicsafety/parkingviolations
bhcc.edu/shuttleschedule

Student Code of Conduct
bhcc.edu/handbook/behaviorpolicies

Title IX
bhcc.edu/equitydiversityinclusion/studentguidetotitleix

Civil Service Police Employment
mass.gov/orgs/civil-service
Safety Resources

If you see something, say something

REPORT SUSPICIOUS ACTIVITY TO LOCAL AUTHORITIES OR CALL 911 IN CASE OF EMERGENCY

dhs.gov/see-something-say-something

If you see something, say something® used with permission of the NY Metropolitan Transportation Authority.
Safety Resources

What is domestic violence?

It’s not easy to tell at the beginning of a relationship if it will become abusive. Anyone of any race, age, sexual orientation, religion, or gender can be a victim of domestic violence.

If your partner physically harms, arouses fear, prevents you from doing what you wish, or forces you to behave in ways you don’t want to, you may be experiencing domestic violence.

CALL 1-800-799-SAFE (7233) | TTY 1-800-787-3224 | CHAT THEHOTLINE.ORG

Domestic Violence Resources

Asian Task Force Against Domestic Violence (Boston) www.atask.org/site or by phone at 617-338-2355

Casa Myrna Vazquez (Boston) www.casamyrna.org or by phone at 617-521-0100

Elizabeth Stone House (Jamaica Plain) www.elizabethstonehouse.org or by phone at 617-522-3417

Fenway Health Violence Recovery LGBTQ (Boston) fenwayhealth.org/care/behavioral-health/violence-recovery or by phone at 617-927-6250

FINEX House (Jamaica Plain) www.finexhouse.org or by phone at 617-288-1054

HarborCov (Chelsea) harborcov.org or by phone at 617-884-9909

Jane Doe Boston (Boston) janedoe.org or by phone at 617-248-0922

REACH (Waltham) reachma.org or by phone at 800-899-4000

RESPOND (Somerville) www.respondinc.org or by phone at 617-623-5900

Transition House (Cambridge) transitionhouse.org or by phone at 617-661-7203

National Support Organizations

IMALIVE on-line chat www.imalive.org

JED Foundation: Suicide Prevention for Young Adults jedfoundation.org or by phone at 1-800-273-TALK

Veterans Integration to Academic Leadership (VITAL) www.mentalhealth.va.gov/studentveteran/vital_home.asp or by phone at 1-844-MyVA311 (1-844-698-2311)

The Crisis Call Center www.crisiscallcenter.org or by phone at 1-800-273-8255

The GLBT National Help Center www.glbthotline.org or by phone at 1-888-THE-GLNH (888-843-4564)

The National Crime Victim Helpline www.ovc.gov/help tollfree.html or by phone at 1-800-394-2255

The National Domestic Violence Hotline www.thehotline.org or by phone at 1-800-799-7223

The National Suicide Prevention Lifeline suicidepreventionlifeline.org or by phone at 800-273-8255 (8255)


The Samaritan’s Crisis Hotline www.samaritansnyc.org/24-hour-crisis-hotline or by phone at 1-212-673-3000

The Trevor Helpline www.thetrevorproject.org or by phone at 866-4-U-Trevor – LGBT Youth

Trans Lifeline: End Transgender Suicide www.translifeline.org/hotline or by phone at 877-565-8860

Youth Talkline: LGBT Help Center www.glbthotline.org/talkline.html or by phone at 1-800-246-PRIDE (800-246-7743)
AFFIRMATIVE ACTION and EQUAL OPPORTUNITY POLICY

Bunker Hill Community College is an affirmative action/equal opportunity institution and does not discriminate on the basis of race, creed, religion, color, sex, sexual orientation, gender identity, age, disability, genetic information, maternity leave, and national origin in its education programs or employment pursuant to Massachusetts General Laws, Chapter 151B and 151C, Titles VI and VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504; Rehabilitation Act of 1973, Americans with Disabilities Act, and regulations promulgated thereunder, 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX) and Part 104 (Section 504). Inquiries concerning application of the above should be directed to Nahomi Carlisle, Esq., Associate Vice President, Chief Equity and Compliance Officer; Affirmative Action Officer and Section 504/ADA Coordinator, at 250 New Rutherford Avenue, Charlestown Campus, Room A307, Boston, MA 02129, phone 617-228-3311; email nahomi.carlisle@bhcc.edu.

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A-Building, Room A200

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Connect with us!
@BHCCPD