

# FY 2019 Final Budget

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BUNKER HILL COMMUNITY COLLEGE 250 NEW RUTHERFORD AVENUE BOSTON, MASSACHUSETTS 02129-2925

### **FY2019 BUDGET ASSUMPTIONS**

#### I. BUDGETS

The following supporting materials are contained within this packet:

- FY2018 and FY2019 Consolidated Revenue Detail
- FY2018 and FY2019 Consolidated Expenditure Detail
- FY2019 Plant Fund Budget and Projects
- FY2019 Projected Expenditures Over \$25,000
- FY2019 Grants Listing

#### II. GENERAL ASSUMPTIONS - REVENUE

- A. Total State funding for FY2019 is projected to be \$27,136,935 compared to actual receipts of \$25,947,933 for FY2018. This is an increase of \$1,189,002. State funding comprises about 30% of all funding (up from 29% in FY18).
- B. Tuition and general course fee revenue from credit courses are projected at \$50,809,438 compared to \$50,138,238 budgeted for FY2018. Revenue is based on a 3% reduction in enrollment and a \$10 per credit hour general course fee increase. This fee increase is effective Spring 2019.

| Tuition & Fee Change                      | Amount        |
|---|---------------|
| FY2018 Budgeted Tuition & Fee Revenue     | \$50,100,000  |
| FY2018 Actual Reduction                   | (\$410,000)   |
| FY2018 Full Year Fee Increase             | \$1,100,000   |
| FY2018 3% Enrollment decrease             | (\$1,500,000) |
| FY2019 Fee Increase – Half Year           | \$1,220,000   |
| FY2019 High Cost Fee Increase – Half Year | \$300,000     |
| Total                                     | \$50,810,000  |

C. Other retained revenues for FY2019 are budgeted at \$2,210,000. The sources of other retained revenue consist of the following:

| • | Other Student Fees | \$400,000   |
|---|--------------------|-------------|
| • | Commissions        | \$1,310,000 |
| • | Investment Funds   | \$265,000   |
| • | Grants Overhead    | \$235,000   |

D. Revenue from Workforce Development & Community Education is projected at \$1,150,000, same as FY2018.

| Description           | FY2018      | FY2019      |
|-----------------------|-------------|-------------|
| Workforce Development | \$500,000   | \$400,000   |
| Community Education   | \$650,000   | \$750,000   |
| Total                 | \$1,150,000 | \$1,150,000 |

E. Revenue from Facility Rental is projected at \$100,000. This is an increase of \$25,000 over FY2018.

#### II. GENERAL ASSUMPTIONS - EXPENDITURES

- F. Total expenditures are projected to be \$81,406,373 compared to \$80,118,171 budgeted for FY2018. This is an increase of \$1,288,201 or 2% over FY2018.
- G. Collective bargaining and all salary increases are included, costing about \$850,000.
- H. Funding of Annual Unit Plan's (AUP's) is the same in FY2019 as in FY2018 at \$1,500,000.
- I. The FY2019 base budget includes a Plant Fund of \$12,523,834. Expenditures from the Plant Fund are for allowable capital adaptation and renewal as required by law.
- J. The FY2019 Budget is a balanced budget. This is the same as the FY2018 Budget; \$2,464,337 less than the FY2017 budgeted deficit of \$2,464,337; \$831,602 less than the FY2016 budgeted deficit; \$1,812,082 less than the FY2015 budgeted deficit; \$3,866,886 less than the FY2013 budgeted deficit; and \$4,759,080 less than the FY2013 budgeted deficit.

| Fiscal Year | Deficit       | Variance from FY18 |
|-------------|---------------|--------------------|
| 2019        | \$0           | -                  |
| 2018        | \$0           | \$0                |
| 2017        | (\$2,464,337) | \$2,464,337        |
| 2016        | (\$831,602)   | \$831,602          |
| 2015        | (\$1,812,082) | \$1,812,082        |
| 2014        | (\$3,866,886) | \$3,866,886        |
| 2013        | (\$4,759,080) | \$4,759,080        |

# FY2018 and FY2019 CONSOLIDATED REVENUE DETAIL BUDGET VS BUDGET

|  | FY2018     | FY2019     | Budget    |      |
|--|------------|------------|-----------|------|
| DESCRIPTION                            | Budget     | Budget     | Change    | Pct. |
| RETAINED TUITION & FEES                |            |            |           |      |
| Credit Tuition and General Course Fees | 50,138,238 | 50,809,438 | 671,200   | 1%   |
| Non-Credit Tuition and Fees            | 650,000    | •          | ,         | 15%  |
| SUB-TOTAL - Retained Tuition & Fees    | 50,788,238 | 51,559,438 | 771,200   | 2%   |
| OTHER REVENUES                         |            |            |           |      |
| Other Student Fees                     | 661,000    | 400,000    | (261,000) | -39% |
| Commissions                            | 1,100,000  | 1,310,000  | 210,000   | 19%  |
| Interest                               | 11,000     | 15,000     | 4,000     | 36%  |
| Overhead - Grants                      | 235,000    | ,          |           | 0%   |
| Investment Funds                       | 800,000    | •          | (550,000) | -69% |
| SUB-TOTAL - Other Revenue              | 2,807,000  | 2,210,000  | (597,000) | -21% |
| Workforce Development Contracts        | 500,000    | 400,000    | (100,000) | -20% |
| Facility Rentals                       | 75,000     | ·          | ,         | 33%  |
| RETAINED REVENUE TOTAL                 | 54,170,238 | 54,269,438 | 99,200    | 0%   |
| STATE APPROPRIATION                    | 25,947,933 | 26,868,252 | 920,319   | 4%   |
| FUNDING FORMULA ALLOCATION             | 20,017,000 | 268,683    | 268,683   | -    |
| SUPPLEMENTAL APPROPRIATION             | 0          | 0          | 0         | -    |
| Transfer from Foundation               | 0          | 0          | 0         | -    |
| TOTAL REVENUE                          | 80,118,171 | 81,406,373 | 1,288,202 | 2%   |
| Total Expenditures                     | 80,118,171 | 81,406,373 | 1,288,202 | 2%   |
| Surplus/(Deficit)                      | 0          | 0          | 0         | _    |

### FY2018 and FY2019 CONSOLIDATED EXPENDITURE DETAIL BUDGET VS BUDGET

|         |  | FY2018     | FY2019     | Budget    | Budget |
|---------|--|------------|------------|-----------|--------|
| OPER    | ATING EXPENSES   | Budget     | Budget     | Change    | Pct.   |
|         |  |            |            |           |        |
| AA      | Personnel, Overtime  | 33,950,257 | 35,969,228 | 2,018,971 | 6%     |
| BB      | Professional Development, Travel, Employee Expenses            | 268,188    | 260,253    | (7,935)   | -3%    |
| CC      | Adjunct Faculty, Tutors, Part-Time Help                        | 17,463,498 | 16,491,800 | (971,698) | -6%    |
| DD      | Employee Benefits/Costs  | 2,652,600  | 2,881,000  | 228,400   | 9%     |
| EE      | Administrative Expenses/Advertising, Travel                    | 2,409,764  | 2,683,602  | 273,838   | 11%    |
| FF      | Instructional Expenses   | 1,178,561  | 1,345,213  | 166,652   | 14%    |
| GG      | Utilities/Rent   | 4,567,631  | 4,222,669  | (344,962) | -8%    |
| HH      | Auditors, Attorn, Consult                                      | 955,772    | 738,553    | (217,219) | -23%   |
| JJ      | Facilities Contracts, Operational Services, Trainers/Lecturers | 1,455,097  | 1,470,899  | 15,802    | 1%     |
| KK      | Equipment Purchase   | 122,060    | 36,056     | (86,004)  | -70%   |
| LL      | Lease/Purch & Equip Maint                                      | 1,014,346  | 896,565    | (117,781) | -12%   |
| MM      | Day Care   | 0          | 0          | 0         | 0%     |
| NN      | Facilities Renovation & Operational Services                   | 2,687,148  | 2,819,756  | 132,608   | 5%     |
| PP      | Grants and Subsidies   | 50,000     | 50,000     | 0         | 0%     |
| RR      | Benefit Programs/Scholarships                                  | 603,326    | 514,187    | (89,139)  | -15%   |
| UU      | Information Technology & Telecommunications                    | 6,789,069  | 6,580,508  | (208,561) | -3%    |
|         | Transfer to Plant  | 3,950,854  | 4,446,083  | 495,229   | 13%    |
| TOTAL O | PERATING EXPENSES  | 80,118,171 | 81,406,373 | 1,288,202 | 2%     |

### FY2018 and FY2019 CONSOLIDATED REVENUE DETAIL BUDGET VS ACTUAL

|  | FY2018     | FY2018     | Actual      |       |
|--|------------|------------|-------------|-------|
| DESCRIPTION                            | Budget     | Actual     | Change      | Pct.  |
| RETAINED TUITION & FEES                |            |            |             |       |
| Credit Tuition and General Course Fees | 50,138,238 | 49,726,249 | (411,989)   | -1%   |
| Non-Credit Tuition and Fees            | 650,000    | ,          | 104,630     | 16%   |
| SUB-TOTAL - Retained Tuition & Fees    | 50,788,238 | 50,480,879 | (307,359)   | -1%   |
| OTHER REVENUES                         |            |            |             |       |
| Other Student Fees                     | 661,000    | 450,376    | (210,624)   | -32%  |
| Commissions                            | 1,100,000  | 886,102    | (213,898)   | -19%  |
| Interest                               | 11,000     | 14,846     | 3,846       | 35%   |
| Overhead - Grants                      | 235,000    | 218,900    | (16,100)    | -7%   |
| Investment Funds                       | 800,000    | 0          | (800,000)   | -100% |
| SUB-TOTAL - Other Revenue              | 2,807,000  | 1,570,224  | (1,236,776) | -44%  |
| Workforce Development Contracts        | 500,000    | 371,033    | (128,967)   | -26%  |
| Facility Rentals                       | 75,000     |            | 20,873      | 28%   |
| RETAINED REVENUE TOTAL                 | 54,170,238 | 52,518,009 | (1,652,229) | -3%   |
| STATE APPROPRIATION                    | 25,947,933 | 25,947,933 | 0           | 0%    |
| FUNDING FORMULA ALLOCATION             | 0          | 0          | 0           | -     |
| SUPPLEMENTAL APPROPRIATION             | 0          | 0          | 0           | -     |
| Transfer from Foundation               | 0          | 0          | 0           | -     |
| TOTAL REVENUE                          | 80,118,171 | 78,465,942 | (1,652,229) | -2%   |
| Total Expenditures                     | 80,118,171 | 77,666,194 | (2,451,977) | -3%   |
|  |            |            |             |       |
| Surplus/(Deficit)                      | 0          | 799,748    | 799,748     | -     |

# FY2018 and FY2019 CONSOLIDATED EXPENDITURE DETAIL BUDGET VS ACTUAL

|         |  | FY2018     | FY2018     | Actual      | Budget |
|---------|--|------------|------------|-------------|--------|
| OPER    | ATING EXPENSES   | Budget     | Actual     | Change      | Pct.   |
|         | Barras I O atting  | 00.050.057 | 05.470.755 | 4 000 400   | 407    |
| AA      | Personnel, Overtime  | 33,950,257 | 35,178,755 | 1,228,498   | 4%     |
| BB      | Professional Development, Travel, Employee Expenses            | 268,188    | 152,699    | (115,489)   |        |
| CC      | Adjunct Faculty, Tutors, Part-Time Help                        | 17,463,498 | 16,177,460 | (1,286,038) | -7%    |
| DD      | Employee Benefits/Costs  | 2,652,600  | 2,681,033  | 28,433      | 1%     |
| EE      | Administrative Expenses/Advertising, Travel                    | 2,409,764  | 2,540,334  | 130,570     | 5%     |
| FF      | Instructional Expenses   | 1,178,561  | 1,038,431  | (140,130)   | -12%   |
| GG      | Utilities/Rent   | 4,567,631  | 4,113,227  | (454,404)   | -10%   |
| HH      | Auditors, Attorn, Consult                                      | 955,772    | 700,778    | (254,994)   | -27%   |
| JJ      | Facilities Contracts, Operational Services, Trainers/Lecturers | 1,455,097  | 1,416,865  | (38,232)    | -3%    |
| KK      | Equipment Purchase   | 122,060    | 188,862    | 66,802      | 55%    |
| LL      | Lease/Purch & Equip Maint                                      | 1,014,346  | 592,022    | (422,324)   | -42%   |
| MM      | Day Care   | 0          | 0          | 0           | 0%     |
| NN      | Facilities Renovation & Operational Services                   | 2,687,148  | 2,738,252  | 51,104      | 2%     |
| PP      | Grants and Subsidies   | 50,000     | 58,800     | 8,800       | 18%    |
| RR      | Benefit Programs/Scholarships                                  | 603,326    | 496,099    | (107,227)   | -18%   |
| UU      | Information Technology & Telecommunications                    | 6,789,069  | 5,471,560  | (1,317,509) | -19%   |
|         | Transfer to Plant  | 3,950,854  | 4,121,017  | 170,163     | 4%     |
| TOTAL C | PERATING EXPENSES  | 80,118,171 | 77,666,194 | (2,451,977) | -3%    |

# **BUNKER HILL COMMUNITY COLLEGE**

#### **PLANT FUND ACTIVITY FOR FY2019**

| PLANT F                       | UND BALANCE - BEGINNING OF YEAR                      |    |            | \$ | -          |
|-------------------------------|--|----|------------|----|------------|
| Scheduled and Funded Projects |  |    |            |    |            |
| Revenue                       | <u>2</u>   |    |            |    |            |
|                               | Current Year Transfer - 5%                           | \$ | 3,897,319  |    |            |
|                               | Current Year Transfer - Additional Funding           | \$ | 548,765    |    |            |
|                               | Barnes & Noble Capital                               | \$ | 90,000     |    |            |
|                               | SGA Food Pantry Contribution                         | \$ | 100,000    |    |            |
|                               | Phoenix Charter - Licensing Agreement                | \$ | 309,000    |    |            |
|                               | Phoenix Charter - Capital Improvement Reimbursements | \$ | 325,000    |    |            |
|                               | E Building Modernization - Grant Funding             | \$ | 1,000,000  |    |            |
|                               | Plaza Repairs - DCAMM                                | \$ | 160,000    |    |            |
|                               | Deferred Maintenance - DCAMM                         | \$ | 5,800,000  |    |            |
|                               | ADA Compliance Issues - DCAMM                        | \$ | 293,750    |    |            |
| Total Re                      | <u>venue</u>   | \$ | 12,523,834 | \$ | 12,523,834 |
|                               |  |    |            |    |            |
| Total Av                      | ailable Funds  |    |            | \$ | 12,523,834 |
| <u>Projects</u>               | and Capital Additions                                |    |            |    |            |
| 1.                            | Unallocated Reserve - Charlestown Campus             | \$ | 200,000    |    |            |
| 2.                            | Unallocated Reserve - Chelsea Campus                 | \$ | 25,000     |    |            |
| 3.                            | Masonry Repairs - Charlestown                        | \$ | 50,000     |    |            |
| 4.                            | Plaza Repairs - DCAMM                                | \$ | 160,000    |    |            |
| 5.                            | ADA Compliance/Exterior Walkways - DCAMM             | \$ | 350,723    |    |            |
| 6.                            | Student Central                                      | \$ | 2,350,000  |    |            |
| 7.                            | Aegis Energy   | \$ | 14,000     |    |            |
| 8.                            | Replace Classroom and Office Signage/Wayfinding      | \$ | 161,175    |    |            |
| 9.                            | Replace Science Lab Ceilings                         | \$ | 60,000     |    |            |
|                               |  |    |            |    |            |

# **BUNKER HILL COMMUNITY COLLEGE**

#### **PLANT FUND ACTIVITY FOR FY2019**

| 10.       | Childcare/International Center Design & Construction          | \$ | 110,000    |          |            |
|-----------|---|----|------------|----------|------------|
| 11.       | E Building Modernization                                      | \$ | 1,000,000  |          |            |
| 12.       | Replace 2 Exterior Marquee Signs                              | \$ | 80,000     |          |            |
| 13.       | Construct Food Pantry and TAP                                 | \$ | 250,000    |          |            |
| 14.       | Adjunct Faculty Move B325                                     | \$ | 125,000    |          |            |
| 15.       | Administration B3 Ceiling Replacement                         | \$ | 25,000     |          |            |
| 16.       | Art Gallery Modification                                      | \$ | 25,000     |          |            |
| 17.       | TLiTC E230 Electric, Data Upgrades                            | \$ | 28,198     |          |            |
| 18.       | Replace Tables, Data Cable, Electric - D119, D120, D111, D113 | \$ | 88,000     |          |            |
| 19.       | Construct B - Building Data Closet                            | \$ | 75,000     |          |            |
| 20.       | Replace Cast Iron Waste and Drain Piping                      | \$ | 80,000     |          |            |
| 21.       | Convert B336 to Science Lab                                   | \$ | 150,000    |          |            |
| 22.       | B - Building Womens Bathroom Renovations - DCAMM              | \$ | 800,000    |          |            |
| 23.       | Smart Room Upgrades   | \$ | 140,000    |          |            |
| 24.       | Furniture Refresh   | \$ | 50,000     |          |            |
| 25.       | Underground Oil Tank Removal                                  | \$ | 191,675    |          |            |
|           | Upgrade Electrical Infrastructure - DCAMM                     | \$ | 5,000,000  |          |            |
|           | jects and Capital Additions                                   | \$ | 11,588,771 | \$       | 11,588,771 |
|           | , <del></del>   |    |            | <u> </u> |            |
| Debt Serv | vice  |    |            |          |            |
|           | Energy Project Debt Service                                   | \$ | 245,063    |          |            |
|           | Health & Wellness Center Debt Service                         | \$ | 690,000    |          |            |
| Total Deb | ot Service  | \$ | 935,063    | \$       | 935,063    |
|           |   |    |            |          |            |
| Total Pro | Total Projects and Capital Additions                          |    |            | \$       | 12,523,834 |
| DI ANT    |   |    |            | _        | •          |
| PLANT FL  | JND BALANCE - END OF YEAR                                     |    |            | \$       | 0          |
|           |   |    |            |          |            |

|     | Vendor or Item                     | Туре   | Amount      |
|-----|------------------------------------|--|-------------|
| 1.  | Integrated Facilities Construction | Student Central Construction   | \$2,000,000 |
| 2.  | Hood Park LLC                      | H Building Lease   | \$1,600,000 |
| 3.  | Campus Works                       | IT Support & Management & Expenses   | \$1,500,000 |
| 4.  | S & J Cleaners                     | College Cleaning - Charlestown & Chelsea   | \$1,400,000 |
| 5.  | Direct Energy                      | Electricity & Natural Gas Supply - Charlestown & Chelsea                               | \$1,090,000 |
| 6.  | Harbour Pointe LLC                 | Chelsea Campus Building Lease  | \$733,800   |
| 7.  | ABM Parking Services               | Shuttle Service  | \$720,000   |
| 8.  | Securitas                          | College Security   | \$610,000   |
| 9.  | Ellucian                           | Colleague Software Maintenance and 3rd Party Support & Professional Services           | \$520,000   |
| 10. | Eversource                         | Electricity Distributor - Charlestown & Chelsea  | \$475,000   |
| 11. | Aladdin                            | Catering & Food Services   | \$400,000   |
| 12. | Infinite Interpretations           | Sign Language Interpreters   | \$400,000   |
| 13. | Cisco Capital                      | Network Infrastructure Equipment & WebEx Suite Lease                                   | \$361,000   |
| 14. | Dell                               | Replacement Computers & Software Licensing   | \$320,000   |
| 15. | Perceptive Systems                 | ImageNow Maintenance, Licensing, Maintenance & Professional Services                   | \$300,000   |
| 16. | Red Thread                         | Faculty & Staff Office Furniture/Facility Furniture                                    | \$250,000   |
| 17. | Goldman Reindorf Architechts       | House Doctor   | \$250,000   |
| 18. | Key Government Finance             | Lease of Network Systems   | \$245,940   |
| 19. | Comcast                            | Internet, State VPN, Pay Phones, Domain Name; Chelsea Circuits                         | \$242,500   |
| 20. | NWNIT                              | Active Directory Migration   | \$238,000   |
| 21. | Government Connection              | Lease of Apple Computers   | \$225,000   |
| 22. | Boston Water & Sewer               | Water and Sewer Contract   | \$220,000   |
| 23. | Peterson's Park Center             | Tent Rental for Commencement   | \$215,000   |
| 24. | Microsoft                          | Software License   | \$160,000   |
| 25. | Focus Technology                   | Maintenance on Hardware and Software Barrucuda Back, Email Acrhiver and Email Gateways | \$159,375   |
| 26. | MHEFA                              | Program Expenses for Bonds   | \$150,000   |
| 27. | Zogotech                           | Enrollment Management Reporting Module   | \$150,000   |
| 28. | Presidio                           | VoIP, Routers, Video, UCS Platforms Managed Services                                   | \$147,624   |
| 29. | WB Mason                           | College Wide Office Supplies   | \$140,000   |
| 31. | Citron Hygiene                     | Bathroom Sanitary Products   | \$140,000   |
| 32. | WB Mason                           | College Wide Toner Replacement   | \$130,000   |
| 33. | Workplace Essentials               | Restroom Services  | \$126,000   |
| 34. | Johnson Controls                   | Maintenance - Energy Systems   | \$120,000   |
| 35. | DC Consultanting                   | Maintenance on McAfee Software, Upgrade Anti Virus and Professional Services           | \$120,000   |
| 36. | Moodle Rooms                       | Learning Management System Host  | \$120,000   |
| 37. | Boston Chinatown Center            | Chinatown Lease  | \$112,600   |

|     | Vendor or Item             | Туре   | Amount    |
|-----|----------------------------|--|-----------|
| 38. | American Program Bureau    | Compelling Conversation Series/Difficult Dialogue Series                         | \$110,000 |
| 39. | American Express           | Credit Card Processing   | \$100,000 |
| 40. | JP Morgan Chase            | Purchase Card Payments   | \$100,000 |
| 41. | Allen Roche Group          | Print and Online Advertising   | \$100,000 |
| 42. | Greater Talent Network     | Compelling Conversation Series/Difficult Dialogue Series                         | \$100,000 |
| 43. | Governet                   | Curriculum Development Software & Support  | \$95,000  |
| 44. | Xerox                      | Central Services Copier Lease  | \$90,000  |
| 45. | Presidio                   | Cisco and F5 Hardware and Software Maintenance                                   | \$88,074  |
| 46. | EBSCO                      | Library Subscription Services  | \$83,700  |
| 47. | O'Connor & Drew            | Independent Auditor  | \$80,000  |
| 48. | Ricoh                      | Collge Copiers   | \$80,000  |
| 49. | Stem Solutions             | Science Lab Cabinetry  | \$75,000  |
| 50. | Accuplacer                 | On-Line Assessment Tests   | \$75,000  |
| 51. | Flagship Press             | Catalog, View Book, Admissions Material, Advertising Banners for Buses and Plaza | \$75,000  |
| 52. | JM Brown                   | College Data Cabling   | \$70,000  |
| 53. | National Grid              | Natural Gas Distributor - Charlestown & Chelsea                                  | \$70,000  |
| 54. | Deschamps Printing         | College Magazines & International Brochure and Pole Banners                      | \$70,000  |
| 55. | Neopost                    | Postage & Lease  | \$70,000  |
| 56. | Echostor                   | Maintenance on Vmware  | \$69,310  |
| 57. | SHI                        | Authentication for Active Directory Migration                                    | \$67,600  |
| 58. | Hobson's                   | Online Admissions Application & CRM System                                       | \$65,000  |
| 59. | Embree & White             | Elevator Repair & Maintenance  | \$60,000  |
| 60. | Kileen Electrical Services | Electrical Repair & Maintenance  | \$60,000  |
| 61. | US Foodservice             | Food for Culinary Arts   | \$60,000  |
| 62. | Pavilion Floors            | Supply and Install Flooring  | \$50,000  |
| 63. | Central Ceiling            | Ceiling Replacement  | \$50,000  |
| 64. | Champions Choice           | Uniforms, Athletic Clothing & Supplies   | \$50,000  |
| 65. | Academic Keys              | Employment Search Firm   | \$50,000  |
| 66. | Job Target                 | Employment Advertising   | \$50,000  |
| 67. | B & H Photo                | College Audio Visual Equipment   | \$50,000  |
| 68. | Spectrum                   | VMA Cabling  | \$48,000  |
| 69. | KTS                        | Cell Phone Coverage  | \$47,500  |
| 70. | NelNet                     | Payment Plan System  | \$45,000  |
| 71. | Casella                    | Trash Removal Contract   | \$45,000  |
| 72. | Billboard Connection       | Digital and Mobile Billboards  | \$45,000  |
| 73. | Phillips                   | Medical Equipment Maintenance  | \$45,000  |

|      | Vendor or Item          | Туре   | Amount   |
|------|-------------------------|--|----------|
| 74.  | Pocket Nurse            | RN Lab Supplies                                    | \$45,000 |
| 75.  | NOBLE                   | Library Materials                                  | \$45,000 |
| 76.  | Suburban Glass & Mirror | Glass Repairs                                      | \$40,000 |
| 77.  | Titan Roofing           | Roof Repairs                                       | \$40,000 |
| 78.  | WindStreet Energy       | Renewable Electricity Supply                       | \$40,000 |
| 79.  | Irvine & Sons           | Plumbing Repair                                    | \$40,000 |
| 80.  | Gallagher               | Plumbing Repair                                    | \$40,000 |
| 81.  | Digication              | Assessment and ePortfolio Management Software      | \$40,000 |
| 82.  | Terminal Four           | Website Content Management/Hosting/ Intranet Build | \$40,000 |
| 83.  | Razz-M-Tazz Promotions  | College Promotional Materials                      | \$40,000 |
| 84.  | XRI                     | X-Ray Machine Service Agreements                   | \$39,000 |
| 85.  | GE Capital              | Info Tech Equipment Lease                          | \$35,000 |
| 86.  | Telecheck               | Check Processing                                   | \$35,000 |
| 87.  | Future Supply           | Ice Melt   | \$35,000 |
| 88.  | Asphalt Services        | Asphalt Repair                                     | \$35,000 |
| 89.  | Eagle Electric Supply   | Electric Supplies                                  | \$35,000 |
| 90.  | ATI Testing             | TEAS Tests for Health Programs                     | \$35,000 |
| 91.  | Fusion Blinker          | Branding Project                                   | \$35,000 |
| 92.  | SHI                     | ImageNow Scanners                                  | \$35,000 |
| 93.  | Buyer Advertising       | HR Advertising - Includes Globe, Herald, etc       | \$35,000 |
| 94.  | Costa Fruit & Produce   | Fruit & Produce for Culinary Arts                  | \$35,000 |
| 95.  | Minuteman               | Security Camera/Access Control Maintenance         | \$30,000 |
| 96.  | Atlas Alarm             | Maintenance Service                                | \$30,000 |
| 97.  | Embree Elevator         | Monthly Service and Repairs                        | \$30,000 |
| 98.  | Fred Williams           | HVAC Maintenance                                   | \$30,000 |
| 99.  | Nitsch Engineering      | Civil Engineering Design                           | \$30,000 |
| 100. | Norfolk Power           | Facilities Equipment Repair & Maintenance          | \$30,000 |
| 101. | Smarthinking            | Online Tutoring Service                            | \$30,000 |
| 102. | Turnitin                | Plagirism and Writing Assessment Service           | \$30,000 |
| 103. | New Horizons            | Local and Long Distance Phone Service              | \$30,000 |
| 104. | Gregory Communications  | PR/Marketing Consulting                            | \$30,000 |
| 105. | High Output             | A/V Specialty Rental for Commencement and Events   | \$30,000 |
| 106. | Navin Associates        | Adult Basic Education Grant Proposal               | \$30,000 |
| 107. | Central Paper           | College Paper Supply                               | \$30,000 |
| 108. | Interview Exchange      | Job Application Software                           | \$30,000 |
| 109. | Lindenmeyer Monroe      | College Paper Supply                               | \$30,000 |

#### **Bunker Hill Community College**

|      | Vendor or Item             | Туре                        | Amount   |
|------|----------------------------|-----------------------------|----------|
| 110. | Carnegie Communications    | Digital Marketing Campaigns | \$28,000 |
| 111. | WGBH                       | Sponsorship Advertising     | \$27,000 |
| 112. | Citizens                   | Bank Charges                | \$25,000 |
| 113. | Customers Bank             | Refund Management Services  | \$25,000 |
| 114. | Heating and Cooling        | HVAC Repairs                | \$25,000 |
| 115. | Spry Movers                | Packing and Moving Services | \$25,000 |
| 116. | HP                         | Replacement Printers        | \$25,000 |
| 117. | Laerdal                    | Nursing Equipment           | \$25,000 |
| 118. | Merchants Fleet Management | Athletic Van Leases         | \$25,000 |
| 119. | Barnes N Noble             | Textbook Assistance Program | \$25,000 |
| 120. | Fun Enterprises            | Student Activities Events   | \$25,000 |

This list is presented in accordance with the Board of Higher Education Standards for the Expenditures of Trust Funds. The Standards state: "Individual expenditures over the ceiling as specified by the Board of Trustees require the prior approval of the Board of Trustees."

The Board has determined this to be \$25,000. The above items are actual or estimated amounts and are included in the budget for FY2019.

#### **BUNKER HILL COMMUNITY COLLEGE**

**GRANT ACTIVITY FOR FY2019** 

| Project ID        | Project Name   | Pass-through<br>Agency | Grantor   | Project Period      | Total Project<br>Award | FY19 Year<br>Award | Project<br>Duration | Project Year<br>in FY19 | Coordinator                         | Supervisor            |
|-------------------|--|------------------------|-----------|---------------------|------------------------|--------------------|---------------------|-------------------------|-------------------------------------|-----------------------|
| I. Federal Grants |  |                        |           |                     |                        |                    |                     |                         |                                     |                       |
| 3108              | Perkins Allocation   | DESE                   | US DOE    | 9/1/17-8/31/18      | 485,960                | 132,278            | 1                   | 1                       | Nancy Angoff                        | Steve Roller          |
| 3109              | Perkins Allocation   | DESE                   | US DOE    | 9/1/18-8/31/19      | 559,810                | 559,810            | 1                   | 1                       | Nancy Angoff                        | Steve Roller          |
| 3158              | Statewide DECA Program   | DESE                   | US DOE    | 9/1/17-8/31/18      | 63,470                 | 17,861             | 1                   | 1                       | Donna McFadden                      | Nuri Chandler-Smith   |
| 3159              | Statewide DECA Program   | DESE                   | US DOE    | 9/1/18-8/31/19      | 60,000                 | 60,000             | 1                   | 1                       | Donna McFadden                      | Nuri Chandler-Smith   |
| 3347              | Rewarding Excellence for Leaders in Engineering, Computer Science and IT (REFLECT) |                        | US NSF    | 1/1/17-12/31/21     | 649,895                | 349,513            | 5                   | 3                       | JoDe Lavine                         | Laurie McCorry        |
| 3359              | Community College Initiative Program (CCIP)  | NOVA CC                | US DOS    | 7/1/18-6/30/19      | 195,462                | 195,462            | 1                   | 1                       | Zoisa Edwards                       | Elzbieta Kijowska     |
| 3364              | Center for Integrated Quantum Materials (CIQM)                                     | Harvard Univ.          | NSF       | 10/1/2013-9/30/2018 | 150,000                | 55,655             | 5                   | 5                       | JoDe Lavine                         | Laurie McCorry        |
| 3406              | TRIO/ Student Support Services   |                        | US DOE    | 9/1/15-8/31/20      | 1,339,680              | 262,343            | 5                   | 4                       | Gregory Marshall                    | Nuri Chandler-Smith   |
| 3414              | Title III - SIP - BHCC LIFE MAP  |                        | US DOE    | 10/1/13-9/30/18     | 2,232,943              | 253,422            | 5                   | 5                       | Jacqueline R McMillion-<br>Williams | Clea Andreadis        |
| 3437              | Asian American Native American Pacific Islander Serving Institution (AANAPISI)     |                        | US DOL    | 9/1/16-8/31/21      | 1,730,301              | 552,592            | 5                   | 3                       | Aurora Bautista                     | Maria Puente          |
| 3447              | Bridge to Baccalaureate (Bridges)  | UMB                    | NIH       | 9/1/16-5/31/21      | 125,000                | 40,446             | 5                   | 3                       | Nicole Guilmette                    | Laurie McCorry        |
| 3458              | Louis Stokes Alliance for Minority Participation (LSAMP)                           | UMB                    | NSF       | 9/1/17-8/31/22      | 326,630                | 111,709            | 5                   | 2                       | Erik Saperstein                     | Laurie McCorry        |
| 3486              | Big Data Pathways - EDC  | EDC                    | NSF       | 10/1/15-8/31/18     | 115,045                | 65,798             | 3                   | 3                       | Jaime Mahoney                       | Michelle Elas Bloomer |
| 3497              | Trio/Talent Search   |                        | US DOE    | 9/1/16-8/31/21      | 1,206,000              | 354,115            | 5                   | 3                       | Handine Jean-Marie                  | Alice Murillo         |
| 3808              | Training in Education & Critical Research Skills                                   | Tufts Univ.            | NIH       | 9/1/17-8/31/18      | 4,108                  | 1,944              | 5                   | 5                       | Bob Steeper                         | Laurie McCorry        |
| 5400              | Scholarships for Disadvantaged Students  |                        | DHHS      | 7/1/16-6/30/20      | 1,185,155              | 300,000            | 4                   | 3                       | Donna Savino                        | Maryann Atkinson      |
|                   |  |                        | Total FY1 | 9 Federal Grants:   | 10,429,459             | 3,312,948          |                     |                         |                                     |                       |
| II. State Grants  |  |                        |           |                     |                        |                    |                     |                         |                                     |                       |
| 2410              | Mass Transfer Pathway  |                        | MA DHE    | 10/27/18-9/21/19    | 5,577                  | 3,043              | 1                   | 1                       | Steve Roller                        | James Canniff         |
| 2420              | Vision Program - Performance Incentive Fund Program (PIF II)                       |                        | MA DHE    | 10/27/17-9/21/18    | 100,000                | 57,394             | 1                   | 1                       | Clea Andreadis                      | Clea Andreadis        |
| 2430              | Vision Program - Performance Incentive Fund Program (PIF III)                      |                        | MA DHE    | 9/15/17-9/21/18     | 100,000                | 100,000            | 1                   | 1                       | Liya Escalera                       | Clea Andreadis        |
| 3119              | Commonwealth Dual Enrollment Partnership   |                        | MA DHE    | 9/1/18-6/30/19      | 40,000                 | 40,000             | 1                   | 1                       | Gretchen Lahey                      | Nuri Chandler-Smith   |
| 3139              | Inclusive Concurrent Enrollment Partner (ICE)                                      | DESE                   | US DOE    | 7/1/18-6/30/19      | 34,303                 | 34,303             | 1                   | 1                       | Andrea Schwartz                     | Julie Elkins          |

| Project ID      | Project Name                              | Pass-through<br>Agency                       | Grantor                        | Project Period    | Total Project<br>Award | FY19 Year<br>Award | Project<br>Duration | Project Year<br>in FY19 | Coordinator                         | Supervisor           |
|-----------------|---|--|--------------------------------|-------------------|------------------------|--------------------|---------------------|-------------------------|-------------------------------------|----------------------|
| 3148            | Immigrant Student Pipeline                |  | ИМВ                            | 1/1/18-12/31/18   | 5,000                  | 4,000              | 1                   | 1                       | Colleen Yee                         | Clea Andreadis       |
| 3218            | STEM Starter Academy                      |  | MA DHE                         | 9/1/17-9/21/18    | 261,000                | 103,680            | 1                   | 1                       | Joye Thaller                        | Laurie McCorry       |
| 3219            | STEM Starter Academy                      |  | MA DHE                         | 9/1/18-9/21/19    | 265,000                | 265,000            | 1                   | 1                       | Joye Thaller                        | Laurie McCorry       |
| 3229            | Mass Skills Capital - Paramedic           |  | MA Workforce Skills<br>Cabinet | 7/1/18-6/30/19    | 135,393                | 135,393            | 1                   | 1                       | Nick Cardelecchio                   | Maryann Atkinson     |
| 3249            | Adult Education Learning Center/Boston    |  | MA DESE                        | 7/1/18-6/30/19    | 446,500                | 446,500            | 1                   | 1                       | Michelle Rojas-Surin                | Kristen McKenna      |
| 3259            | Adult Education Learning Center/Chelsea   |  | MA DESE                        | 7/1/18-6/30/19    | 1,039,406              | 1,039,406          | 1                   | 1                       | Toni Borge                          | Michelle Rojas-Surin |
| 3288            | Adult Career Pathways (Fund Code 540)     |  | MA DESE                        | 9/1/17-8/31/18    | 106,280                | 28,699             | 1                   | 1                       | Toni Borge                          | Michelle Rojas-Surin |
| 3849            | ABE Transitional Pathway to College       | DESE   | MA DESE                        | 7/1/18-6/30/19    | 300,000                | 100,000            | 3                   | 2                       | Toni Borge                          | Michelle Rojas-Surin |
|                 |   |  | Total FY19                     | State Grants:     | 2,838,459              | 2,357,418          |                     |                         |                                     |                      |
| III. Local/Priv | vate Grants                               |  |                                |                   |                        |                    |                     |                         |                                     |                      |
| 3536            | BFI - Social Innovation Fund              | The Boston<br>Foundation                     | CNCS                           | 7/1/15-3/31/20    | 160,000                | 49,625             | 5                   | 4                       | Jacqueline R McMillion-<br>Williams | Clea Andreadis       |
| 3538            | Lumina Talent Hub Grant                   | The Boston<br>Foundation                     | Lumina Foundation              | 9/1/17-12/31/20   | 201,303                | 108,590            | 3                   | 2                       | Jessica Soja                        | Clea Andreadis       |
| 3558            | C-Town Tech Program                       | Jobs for the Future                          | Linde Foundation               | 5/12/17-6/30/19   | 34,000                 | 26,000             | 2                   | 2                       | Chanel Kiett-Williams               | Nuri Chandler-Smith  |
| 3576            | Open Education Resource Degree Initiative | Achieving the<br>Dream, Inc.                 | Bill & Melinda Gates<br>Found. | 6/1/16-12/31/18   | 120,000                | 39,712             | 2                   | 2                       | Clea Andreadis                      | James Canniff        |
| 3598            | Cummings Foundation Grant                 | BHCC Foundation,<br>Inc.                     | Cummings<br>Foundation         | 7/11/17-7/10/18   | 100,000                | 57,095             | 2                   | 2                       | Nuri Chandler-Smith                 | Clea Andreadis       |
| 3638            | Early College Demonstration Project       |  | Smith Family<br>Foundation     | 5/1/18-6/30/21    | 2,370,439              | 790,146            | 3                   | 1                       | TBD                                 | Nuri Chandler-Smith  |
| 3759            | WIOA CNA Training                         | East Boston<br>Neighborhood<br>Health Center | EDIC                           | 9/1/18-6/30/19    | 24,949                 | 24,949             | 1                   | 1                       | Deborah Latina                      | Maryann Atkinson     |
| 3798            | OSM/MVP Project (Meal Voucher Program)    |  | TBF & Temple                   | 9/1/17-8/31/18    | 90,000                 | 36,951             | 2                   | 2                       | Kathleen O'Neill                    | Julie Elkins         |
|                 |   |  | Total FY19 Loca                | I/Private Grants: | 3,100,691              | 1,133,068          |                     |                         |                                     |                      |
|                 |   |  | 1                              |                   |                        |                    |                     | 1                       |                                     |                      |

Total FY19 Grants:

16,368,609

6,803,434

# **SUBSIDIARY DEFINITIONS**

| AA | Permanent full-time personnel, Overtime  |  |  |  |  |  |  |
|----|--|--|--|--|--|--|--|
| BB | Professional Development, Travel, Employee Expenses  |  |  |  |  |  |  |
| CC | Adjunct Faculty, Tutors, Part-Time Help  |  |  |  |  |  |  |
| DD | Employee Benefits  |  |  |  |  |  |  |
| EE | Advertising, Office Supplies, Travel, Commencement   |  |  |  |  |  |  |
| FF | Academic Supplies (Library, Academic Departments); Transfer From Operations                  |  |  |  |  |  |  |
| GG | Utilities (Fuel Oil, Natural Gas, Electricity, Water, Sewage), Vehicle Fuel, Chemicals, Rent |  |  |  |  |  |  |
| НН | Attorneys, Consultants   |  |  |  |  |  |  |
| JJ | Facilities Contracts, Operational Services, Trainers/Lecturers                               |  |  |  |  |  |  |
| KK | Equipment  |  |  |  |  |  |  |
| LL | Debt Service, Leases, Maintenance Contracts  |  |  |  |  |  |  |
| MM | Child Care   |  |  |  |  |  |  |
| NN | Facilities Renovation & Operational Services   |  |  |  |  |  |  |
| PP | Grants and Subsidies   |  |  |  |  |  |  |
| RR | Benefit Programs, Scholarships   |  |  |  |  |  |  |
| UU | Information Technology & Telecommunications  |  |  |  |  |  |  |