

Distance Learning Application for Library Card Number

NOTE: If you are enrolled in one or more campus-based classes (these meet in person on the BHCC campuses), do not submit this form. You **MUST** come to the Charlestown or Chelsea ID Station to get a BHCC ID, which serves as the library card. Visit <http://www.bhcc.mass.edu/library/bhccidcard/> for more information.

TODAY'S DATE:

NAME:

DATE OF BIRTH:

EMAIL:

ADDRESS:

HOME PHONE:

BHCC student ID number (7-digit number in upper left corner of registration form below your name):

POLICY STATEMENT:

A BHCC library card number provides access to BHCC Library resources and services. Distance learning students issued such library card numbers agree to adhere to the BHCC Library Policy & Procedure Guidelines as stated in the current [BHCC student handbook](#). Students who utilize distance learning access to library resources affirm that they are familiar with the library policies, procedures, and obligations listed in the handbook and the library [website](#).

Place an X on the line next to the statement below that applies to you:

<input type="checkbox"/> Yes, I understand the above statement and agree to abide by all applicable library policies and procedures. Please issue me a library card number.	<input type="checkbox"/> No. I do not need a library card number.
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Complete this application and submit as an email attachment to bhcclibrary@bhcc.mass.edu. Put "Distance Learning Application for Library Card Number" in the subject line. Library staff will verify your enrollment and email the library card number to you.

Visit us online at <http://www.bhcc.mass.edu/library/>

Created by Elizabeth Fields – 02/04/2014

