

Finance – Wealth Management Intern



Target Majors:	Finance, Accounting, Business
Intern Assignment:	Finance—Wealth Management Intern
Hiring Manager:	Allen Sussman
Job Address:	One Post Office Square Boston, MA 02109
Is Location MBTA Accessible?	Yes: Red, Orange and Green Lines
Hours Per Week:	16 Hours / Week
Preferred Days of Week:	Monday/Tuesday / Wednesday / Thursday
Work Hours:	9:00am – 4:00pm
Pay Rate and Travel Stipend:	\$15.00 / Hr + Travel Stipend

Company Overview:

UBS AG is a client-focused financial services company that offers a combination of wealth management, asset management and investment banking services on a global and regional basis. UBS AG is the parent company of the UBS Group (Group). The operational structure of the Company consists of the Corporate Center and four business divisions: Wealth Management & Swiss Bank, Wealth Management Americas, Global Asset Management and the Investment Bank.

Job Description: The intern will be responsible for preparing portfolio reviews and analysis using UBS' proprietary software and Microsoft Excel. The intern will also assist with marketing and client presentations.

Basic Qualifications

- Finance/Accounting program studies
- GPA: 3.0
- Demonstrated good interpersonal/communication skills, both written & verbal
- Good computer/technical skills – Microsoft Office (Excel, Word, PowerPoint)
- Demonstrated punctuality & organization
- Proven good analytical skills and attention to detail

Desired Qualifications:

- Some Finance and/or Accounting experience preferred