



***Integrated Defense Systems
Finance – Cost Proposal Intern***

Target Majors:	Finance, Accounting, Business
Intern Assignment:	IDS – Finance - Cost Proposal
Hiring Manager:	Richard Oliveri – Manager of Operations Estimating & Pricing
Job Address:	Integrated Air Defense Center – 60 Frontage Road, Andover , MA
Is Location MBTA Accessible?	No, it is only accessible by car.
Hours Per Week:	(16-30 hrs) To Be Determined
Preferred Days of Week:	Tuesday / Wednesday / Thursday
Work Hours:	8:00am – 5:00pm
Pay Rate and Travel Stipend:	\$15.00 / Hr + Travel Stipend

Company Overview: : Raytheon Company is a technology and innovation leader specializing in defense, security and civil markets throughout the world. With a history of innovation spanning 92 years, Raytheon provides state-of-the-art electronics, mission systems integration and other capabilities in the areas of sensing; effects; and command, control, communications and intelligence systems; as well as a broad range of mission support services.

Department Overview: Operations Estimating and Pricing is responsible for processing cost proposals for the IADC/Andover, MA, SSC/Sudbury, MA and McKinney, TX, Center of Excellence (COE) Operations and Integrated Supply Chain Cross-Business Teams. This support will be in the form of pricing, analyses and adherence to Federal Acquisition Regulations (FAR) compliance.

Job Description: The intern will be responsible for preparing cost proposals or assisting other proposal analysts in the submission of cost proposals. The intern will also be responsible for reviewing Basis of Estimates (BOEs) and the preparation of error metrics associated with the BOEs.

Basic Qualifications

- Finance/Accounting program studies
- GPA: 3.0
- Demonstrated good interpersonal/communication skills, both written & verbal
- Good computer/technical skills – Microsoft Office (Excel, Word, PowerPoint)
- Demonstrated punctuality & organization
- Proven good analytical skills and attention to detail
- U.S. citizenship required for Raytheon interns.

Desired Qualifications:

- Some Finance and/or Accounting experience preferred