

Checklist for Elements of Proposed Recruitment Strategies

Recruitment strategies for research proposals must address each of the considerations described in the first list below. (Adapted from Tufts University IRB review documents.)

- Recruitment is designed to avoid any appearance of coercion
- Recruitment is strictly opt-in
- Recruitment is through open channels (e.g. posted flyers or general announcements), rather than personal solicitation
- Recruitment (by any non-BHCC affiliates) is not dependent on acquisition of student information from the Office of Institutional Effectiveness or other College offices
- Recruitment is not dependent on acquisition of student information in violation of FERPA (i.e. does not assume acquisition of GPA, credit hours completed, or other student records linked with personally-identifying information)
- Recruitment is conducted through channels that preserve the confidentiality of potential subjects
- Proposed sample size is justified