Learn and Earn - Vertex Pharmaceuticals
Lab Operations Intern

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<tr>
<th>Anticipated Start and End Dates:</th>
<th>End of May or early June 2020</th>
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<tr>
<td>Job Address:</td>
<td>50 Northern Ave. Boston, MA 02210</td>
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<tr>
<td>Is Location MBTA Accessible?</td>
<td>Yes (Silver Line - Courthouse Station)</td>
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<tr>
<td>Hours Per Week:</td>
<td>25-35 hours per week</td>
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<tr>
<td>Preferred Days of Week:</td>
<td>Monday - Friday: Flexible</td>
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<td>Work Hours:</td>
<td>Between 9am and 5pm</td>
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<td>Pay Rate and Travel Stipend:</td>
<td>$18-20 per hour depending on experience &amp; a one-time travel stipend $180.00</td>
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<td>Internship Class:</td>
<td>INT-299 Internship Class taken Summer 2020</td>
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**Organization Overview:**
Vertex is a global biotechnology company that invests in scientific innovation to create transformative medicines for people with serious diseases. The company has three approved medicines that treat the underlying cause of cystic fibrosis (CF) – a rare, life-threatening genetic disease — and has several ongoing clinical and research programs in CF. Beyond CF, Vertex has a robust pipeline of investigational medicines in other serious diseases where it has deep insight into causal human biology, such as sickle cell disease, beta thalassemia, pain, alpha-1 antitrypsin deficiency, Duchenne muscular dystrophy and APOL1-mediated kidney disease.

Founded in 1989 in Cambridge, Mass., Vertex’s global headquarters is now located in Boston’s Innovation District and its international headquarters is in London, UK. Additionally, the company has research and development sites and commercial offices in North America, Europe, Australia and Latin America.

Vertex is consistently recognized as one of the industry’s top places to work, including nine consecutive years on Science magazine's Top Employers list and top five on the 2019 Best Employers for Diversity list by Forbes.

The diversity and authenticity of our people is part of what makes Vertex unique, and we recognize that each employee brings diverse perspectives and strengths. By embracing those strengths and celebrating differences, we are fostering an inclusive culture where each of us can bring our authentic selves to work, inspire innovation together, and change people’s lives.

Our vision is clear: to be the place where an authentic, diverse mix of talent want to come, to stay, and do their best work.

**Job Description:**
The Vertex Pharmaceuticals Formulation Development group is seeking a Co-Op student to join the Lab Operations team responsible for ensuring the lab is running safely and efficiently. The successful candidate will gain hands-on lab experience and will interact directly with several scientists throughout the department. The assignment will include management of laboratory materials/supplies, enforcement of safety best practices and coordination of lab experiments with Formulation scientists. The selected candidate will work closely with the Lab Operations team on identified projects designed to improve lab efficiency and to create value for the organization.

**Key Responsibilities**
- Material management: generating inventory and maintaining supplies throughout the lab
- Dispensing inactive pharmaceutical ingredients used for oral solid dosage form development
- Performing laboratory safety walkthroughs and communicating findings to the department
- Coordinating experiments on major equipment with several scientists
- Regular cleaning of lab common areas/equipment
Basic Qualifications:
Minimum Qualifications
   - Applicants must be enrolled in a College/University
   - Able to work at least 10 hours/week over at least 3 days/week (scheduling is flexible)

Desired Qualifications:
Preferred Qualifications
   - High level of verbal and written communication skills
   - Ability to interact cross-functionally with multiple team members
   - Hands-on experience with large equipment and following detailed procedures
   - Strong analytical capabilities and problem solving skills
   - Working knowledge of MS Office Suite (Word, Excel, PowerPoint, Outlook)

To Apply:
Go to GradLeaders and apply today! https://bhcc.edu/gradleaders

Questions?
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