

**BOARD OF TRUSTEES
BUNKER HILL COMMUNITY COLLEGE
MINUTES OF MEETING**

The Three Hundred and Nineteenth Meeting of the Bunker Hill Community College Board of Trustees was held November 19, 2018 in Room E-175 on the Charlestown Campus.

Present: William Walczak, Chair
R. Kelly Cameron
David Wai-Tai Chang
Cathy Guild
Paul Holzer
Mohamed Sidime
Paris Wallace
Sanjeev Yadav
President Pam Eddinger
Vice President John Pitcher
Associate Provost Clea Andreadis
Associate Vice President Molly Ambrose
Executive Assistant George Hallsmith
4 additional staff members
22 students

Absent: Stephen Chan, James Klocke, Trinh Nguyen

I. CALL TO ORDER

Board Chair Walczak called the meeting to order and welcomed all present. He asked everybody in attendance, including 22 students, to briefly introduce themselves.

Board Chair Walczak asked Trustee Wallace to read the College mission statement.

II. PUBLIC COMMENTS

None

III. CONSENT AGENDA

1. Minutes of Previous Meetings:

Board of Trustees Meeting of October 22, 2018

The Board of Trustees approves the minutes of the Board of Trustees Meeting of October 22, 2018

2. Current Sponsorships:

- a. The Neighborhood Developers Raise the Roof 40th Anniversary Celebration
- b. Martin Luther King Jr. Memorial Breakfast

ACTION: Moved by Chang; Seconded by Cameron.

“The Board of Trustees approves the above Consent Agenda.”

The Motion Passed Unanimously.

IV. BOARD CHAIR'S REPORT

Board Chair Walczak told members about the Department of Higher Education New Trustees Orientation and Training, which will be held on Tuesday, January 29, 2019 from 10am-2pm at MassBay Community College. Board members interested in attending should notify Executive Assistant Hallsmith.

Board Chair Walczak informed Board members that President Pam Eddinger appeared last Friday as a panelist on the WGBH show *Basic Black*. The panel discussed mental health and college students and specific issues students of color face.

About *Basic Black*:

Produced live at WGBH Studios in Boston, *Basic Black* is the longest-running program on public television focusing on the interests of people of color. The show, originally called *Say Brother*, was created in 1968 during the height of the civil rights movement as a response to the demand for public television programs reflecting the concerns of communities of color. Each episode features a panel discussion across geographic borders and generational lines with the most current stories, interviews and commentaries.

V. COMMITTEE REPORTS

The Audit and Finance Committee met prior to the Board meeting with David Dilulis, Audit Principal, of O'Connor & Drew, P.C., Certified Public Accountants. Mr. Dilulis presented the Independent Auditor's Report for the year ending June 30, 2018. This report included:

- Required Communications
 1. Auditor's Responsibility Under GAAS
 2. Significant Accounting Policies and Transactions
 3. Initial Selection of Changes in Policies
 4. Significant Transactions
 5. Audit Adjustments and Uncorrected Misstatements
 6. Management Judgments and Accounting Estimates
 7. Other Communications
 8. Independence
 9. Management Advisory Services/Tax Services
 10. Pervasive Risk
 11. Specific Risks Presumed by AU316
 12. College's Specific Risks

- New GASB Pronouncements
 1. GASB Statement 87-Leases

- Financial Highlights

ACTION: Moved by Holzer; Seconded by Guild.

“The Board of Trustees approves the recommendation of the Audit and Finance Committee to approve the FY 2018 College Audit.”

The Motion Passed Unanimously.

VI. STUDENT TRUSTEE’S REPORT

Student Trustee Sidime reported.

ACCT Congress 2018

From October 24 to 27, I attended the 2018 ACCT Congress that took place at the Marriott Hotel in New York. While there were several sessions during the Congress, I decided to attend some of them given their significance and importance to myself as a student trustee and as a leader.

The first session that I attended was about promoting student success, wherein two speakers elaborated their experiences about promoting student success on their campuses. Tips were given on how to promote student success, such as:

- Creating completion centers (which will be in charge of alerting authority about the performances of students, that will allow authority to address students’ underperformances in an early manner);
- Having success coaches;
- Rewarding good performances from students.

The second session was called: **In the Know How Forum: Top Global Tech Executives Discuss Talent Hot Bed: Community Colleges.** The session was conducted by IBM and Lenovo. During the session, these two companies talked about the critical and accelerating role community colleges play in their workforce needs. They encouraged community college students to apply for jobs in their companies.

The third session that I attended was the **Student Trustee Advisory Committee**, which is a newly created committee for student trustees under the supervision of the Association of Community College Trustees. During this meeting, student trustees talked about issues they face in their roles. One of those issues was about the lack of training for certain student trustees to efficiently serve in their terms and we suggested some ways to help train new student trustees.

Voices of Dialogue Conference

The Office of Student Leadership and Engagement presented a Student Leadership Conference called “Voices of Dialogue” on Friday, October 26.

The facilitators of the conference were Amanda Bonilla and Alice Jones of the Inclusion Consultant Network. More than 100 students participated and were trained in the art of Inter-Group Dialogue and Cross-Cultural Communication. The trainers spent a lot of time helping students to understand their cultural wealth and sharing this with others.

Immigration Summit

On Tuesday, November 6, we had the opportunity to attend a workshop on immigration led by Attorney Norah Alarafi Soffic. This was an initiative of the Paralegal Club, the Multicultural Club and Latinos Club, due to the growing concern about immigration policies. About 30 students attended and were given pieces of practical advice on how to respond to and behave when dealing with questions related to immigration and citizenship. Within the past month, we have also seen many successful events, including the Blood Drive, Asian Festival, Card Making for Veterans Day, and the Alpha Kappa Mu Induction Ceremony, which welcomed 150 new members last Thursday night.

VII. FINANCIAL REPORTS

Vice President Pitcher provided financial reports for four months, ending October 31, 2018. He gave an overview of the document *FY2018 and FY2019 Consolidated Budget Status, 10/31/2018* which had been included in materials provided to Board members prior to the meeting. Operating revenue FY2019 actual (\$38,449,654) is at 47% of the FY2019 budget. Operating expenses FY2019 actual (\$24,926,775) are at 31% of the FY2019 budget. There was opportunity for discussion and Q&A.

Vice President Pitcher provided a report on plant fund expenditures for four months, ending October 31, 2018. He gave an overview of the document *Plant Fund Activity for 2019, 10/31/2018*, which had been included in materials provided to Board members prior to the meeting. Project expenditures FY2019 are at \$1,807,536 with a FY2019 budget of \$11,588,771. There was opportunity for discussion and Q&A.

ACTION: Moved by Guild; Seconded by Yadav.

“The Board of Trustees approves the Financial Reports and the Plant Fund Expenditures for Four Months, ending October 31, 2018.”

The Motion Passed Unanimously.

VIII. PRESIDENT'S REPORT

President Eddinger provided a brief update on the recent election earlier this month, including the election of Ayanna Pressley, who defeated Michael Capuano. Representative Pressley will be invited to campus in the near future. President Eddinger also spoke briefly about the re-election of Senator Elizabeth Warren.

President Eddinger said that the Association of Community College Trustees National Legislative Summit is scheduled in Washington, DC on February 10-13. Board members who are interested in attending should contact Executive Assistant Hallsmith.

There was opportunity for discussion and Q&A.

IX. ADJOURNMENT

ACTION: Moved by Guild; Seconded by Cameron.

“To adjourn the meeting.”

The motion was approved unanimously.

The Board of Trustees meeting adjourned at 7:05 p.m. Board members, staff and students proceeded to the A-300 Lobby for the annual Thanksgiving Dinner.

Respectfully submitted,

Trinh Nguyen
Board Secretary

George C. Hallsmith
Assistant Board Secretary