

BUNKER HILL COMMUNITY COLLEGE
Board of Trustees Committee of the Whole Meeting
Monday, June 5, 2017
6 p.m. Charlestown Campus – Room B-321

Minutes

Present: William J. Walczak President Pam Eddinger
Amy Young Provost James Canniff
Colleen Richards Powell Vice President John Pitcher
David Chang Executive Assistant George Hallsmith
Cathy Guild
Antoine Junior Melay
Carmen Vega-Barachowitz

Absent: Stephen Chan, Loretta Esibi, James Klocke, Richard J. Walker, III

I. CALL TO ORDER

Chair Walczak called the meeting to order at 6:07 p.m.

II. PUBLIC COMMENTS

- None

III. CHAIR'S REPORT

Chair Walczak welcomed everyone to the meeting. He said that members of the Presidential Evaluation Committee met and briefly provided an update on the progress of the Committee. Chair Walczak also spoke briefly about the recent Commencement, saying that the day was beautiful and commended all BHCC staff and faculty members for a well-organized, well-planned and very successful day. In particular, he spoke about the speech made by the Commencement Speaker, Robert DeLeo (Speaker of the Massachusetts House of Representatives).

IV. PRESIDENT'S REPORT

Budget/Enrollment FY18 First Reading-Vice President John Pitcher; Associate Vice President Jeffrey Ginsberg

Vice President Pitcher and Associate Vice President Ginsberg presented *Review of Preliminary Budget and Discussion of Fees*. This presentation included FY17 Budget Status; FY18 Preliminary Budget Review; Review of Fees (Special Fees/General Course Fees).

FY17 Budget Status: The FY17 Board approved budgeted deficit was -\$2,500,000 and the estimated budget deficit (end June 30, 2017) will be -\$1,100,000.

FY18 Budget Assumptions: The FY18 baseline budget (budget deficit from FY17) is -\$1,100,000; net revenue assumption of \$3,520,000 and net expenditures assumption of \$2,660,000, resulting in an estimated budget deficit (end June 30, 2018) of -\$240,000.

The presentation included an overview of FY06-FY18 Cost Per FTE: State Support vs. Student Support.

Review of Fees (Special Fees/General Course Fees): Vice President Pitcher and Associate Vice President Ginsberg provided an overview of a proposed change in FY18 High Cost Course Fees and described the FY18 shortfall after the associated fee increase, and also described FY18 Projected Adjusted Total Tuition and Fees vs. FTE. There was an overview of the possible fee increase impact – SP2018, including the fee increase scenarios impact on Pell. Finally, there was an overview of the Percentage of Students Who Bought College Health Insurance.

There was opportunity for discussion and Q&A. During discussion, it was suggested that it would be helpful to know the current costs per program, the costs after a fee increase, capacity of classes, wait lists, and the ethnic make-up of classes. With such information, we could understand the true impact of changes to the fee structure.

The final budget will be presented for approval at the September or October Board of Trustees meeting.

Parking Update-Vice President John Pitcher

Vice President Pitcher provided an update on current discussions with the City of Boston re: parking lots 1 and 2. There was opportunity for discussion and Q&A.

Wynn Update/Workforce Development/Casino Update-Vice President John Pitcher

Vice President Pitcher provided an update on current discussions with Wynn to provide training to Wynn Casino employees. There was opportunity for discussion and Q&A.

Commencement-Provost and Vice President James Canniff

Provost and Vice President Canniff provided a brief summary of the recently concluded College Commencement. 1,278 degrees and certificates were conferred and that number could end up at over 1,500. There was opportunity for discussion and Q&A.

V. EXPENDITURE APPROVALS

Chaves Foundation Portuguese Wedding, Friday, May 12, 2017

The College requests the approval of the total expenditure of \$500.00 for the purchase of a table of ten to the event.

South Cove Manor at Quincy Point Annual Meeting & Capital Campaign Celebration, Tuesday, May 16, 2017

The College requests the approval of the total expenditure of \$850.00 for the purchase of a table of ten to the event.

U.S.S. Constitution Museum Collections Open House and Rum Party, Wednesday, May 24, 2017

The College requests the approval of the total expenditure of \$500.00 for the purchase of four tickets to the event.

Commonwealth of Massachusetts Asian American Commission's Annual Unity Dinner, Friday, May 26, 2017

The College requests the approval of the total expenditure of \$1,000.00 for the purchase of a table of ten to the event.

Josiah Quincy Elementary School 170th Anniversary Celebration, Thursday, June 8, 2017

The College requests the approval of the total expenditure of \$450.00 for the purchase of two tickets to the event.

(The President recommends that the Committee of the Whole approves the sponsorships described above)

ACTION: Moved by Young; Seconded by Vega-Barachowitz.
To approve the Expenditure Requests above.

The Motion Passed unanimously.

VI. ADJOURNMENT

ACTION: Moved by Young; Seconded by Melay.”
To adjourn the meeting.

The Motion Passed unanimously.

The meeting adjourned at 7:25 p.m.