

**BUNKER HILL COMMUNITY COLLEGE**  
**Board of Trustees**  
**Committee of the Whole**  
**Monday, March 6, 2017**  
**MINUTES**

**Present:**

David Tai-Wai Chang	President Pam Eddinger
Cathy Guild (telephone)	Provost James Canniff
James Klocke	Vice President John Pitcher
Antoine Junior Melay	Executive Assistant George Hallsmith
Carmen Vega-Barachowitz	
William Walczak	
Richard Walker	
Amy Young	

**Absent:**

Stephen Chan  
Loretta Marie Ajiambo Esibi  
Colleen Richards Powell

**I. CALL TO ORDER**

Board Chair William Walczak called the meeting to order at 6:05 p.m.

**II. PUBLIC COMMENTS**

No public comments.

**III. CHAIR'S REPORT**

Board Chair Walczak spoke briefly about the Federal executive order on immigration and its possible impact on our students, the College budget and tourism.

**ACCT Report: Legislative Priorities**

President Eddinger provided a brief overview of the recent Association of Community College Trustees (ACCT) National Legislative Summit held in Washington, DC on February 13-16. Board members who joined President Eddinger at the ACCT Summit included Trustees Esibi, Guild and Melay. President Eddinger spoke specifically about the 2017 legislative priorities identified by ACCT. These include: Support the Pell Grants Program; Invest in Education and Workforce Training; Reauthorize the Higher Education Act; Support DACA Students; Reauthorize the Perkins Act; Support Students and Institutions through the Tax Code. There was opportunity for discussion.

**IV. PRESIDENT'S REPORT**

**Revision of Music Program and Course Fee for Applied Music (first reading)**

President Eddinger spoke about the emerging creative economy as one of the largest sectors of growth. She also briefly described the history and development of the BHCC Music Program under Performing Arts Department Chair Mark Popeney. Dean of Humanities and Learning

Communities Lori Catalozzi joined the meeting to provide an overview of the revision of the Music Program and, specifically, a \$375 course fee being proposed for Applied Music courses.

The College's revised Music Program requires a total of four semesters of applied study (private lessons on an instrument or with the voice). This is in keeping with practice in the first two years of four-year institutions of various types, as well as at successful community college music programs across the country. Individualized, directed study on an instrument or voice provides students with the chance to cultivate performance skills that will allow them to pass an audition for entry into a four-year program in music, as well as gain employment during and after their educational career.

These applied music courses are logistically different from most courses at BHCC. Each one-credit course involves one contact hour per week of individualized instruction. While the learning contract model currently in place at the College offers a structural framework for applied music courses, the income generated under the learning contract model (approximately \$11 per hour of instruction) is not sufficient to adequately compensate faculty for their time.

Private instruction in music from a professional typically costs between \$70 and \$140 for each hour of instruction. Most community colleges adopt a course fee to make up this difference. A course fee of \$375 will allow BHCC to offer students private lessons on an instrument or voice with a professional musician for \$36 per hour while compensating faculty at the contractual rate of \$35 per hour. While this compensation is lower than the going rate for private instruction in the Greater Boston area, the stable work provided in an academic environment will allow the College to recruit suitable instructors.

There was opportunity for discussion. President Eddinger concluded by saying that the full range of College fees will be presented to the Board at a future Board meeting. We are presenting this particular fee at this time as an introduction of a proposed new fee.

#### **Update on Parking Lot Discussion with DCAMM and the City of Boston**

Vice President Pitcher provided an overview of the parking available at the College. We are now in discussions with the Boston Planning and Development Agency and the Division of Capital Asset Management & Maintenance (DCAMM), and will conduct a parking study to assess the utilization of available parking at the College, as well as parking needs for the College and the City of Boston. There was opportunity for discussion.

#### **Update on Chelsea Relocation**

Vice President Pitcher updated Board members re: the recent relocation of the Chelsea campus from Bellingham Square to 70 Everett Ave. Vice President Pitcher and Provost Canniff recently met with Chelsea campus staff and faculty members to discuss the move and to identify outstanding issues needing attention. A list of 41 issues was compiled, 27 of these have been resolved, one is on hold, and the others are ongoing. We are working on resolving all issues and making the space ideally suited to serving our students. There was opportunity for discussion.

#### **Childcare Center**

Vice President Pitcher spoke about the utilization of the space currently occupied by the Childcare Center and adjacent spaces.

#### **Food Insecurity and Campus Advocacy**

President Eddinger told Board members about an effort underway at the College to bring to light the issue of food insecurity among our students. This issue is so prevalent (here and nationally)

that we reached out to U.S. Senator Elizabeth Warren to request that a study about this issue should be conducted by the Government Accountability Office (GAO). President Eddinger distributed copies of the letter she wrote to Senator Warren and the press release dated February 23, which made public the request to the GAO for a study on the issue of food insecurity by Senator Warren. The letter sent to the GAO was co-signed by Senators Warren, Edward Markey, Patty Murray, and Debbie Stabenow. President Eddinger said she will ask Dean of Students Julie Elkins and members of a study group to present on this issue at a future Board meeting.

**V. EXPENDITURE APPROVAL**

*Boston Chinatown Neighborhood Health Center Annual Chinese New Year Celebration,  
March 3, 2017*

The College requests the approval of the total expenditure of \$2,000 for an institutional sponsorship that includes a table of ten (10) at the event and a ½ page ad in event materials.

**ACTION:** Moved by Melay, Seconded by Young.  
“To approve the expenditure approval, as requested above.”

The motion passed unanimously.

**VI. ADJOURNMENT**

**ACTION:** Moved by Melay, Seconded by Walker.  
“To adjourn the meeting.”

The motion passed unanimously.

The meeting adjourned at 7:30 pm.