

**BOARD OF TRUSTEES
BUNKER HILL COMMUNITY COLLEGE
MINUTES OF MEETING**

The Three Hundred and Fifth Meeting of the Bunker Hill Community College Board of Trustees was held November 21, 2016 in Room E-175 on the Charlestown Campus.

Present: William Walczak President Eddinger
Amy Young Provost/Vice President Canniff
Colleen Richards Powell Vice President Pitcher
Loretta Marie Ajiambo Esibi Assistant Secretary Ambrose
Stephen Chan 15 College employees
David Tai-Wai Chang
Antoine Junior Melay
Richard C. Walker, III

Absent: Cathy Guild, James Klocke, Carmen Vega Barachowitz

I. CALL TO ORDER

Chair Walczak called the meeting to order at 6:15 p.m. He welcomed the student leaders who were attending the meeting and would be joining the Trustees for dinner after the meeting. He asked each Trustee to introduce him/herself to the students. Chair Walczak read the Mission, Vision and Values statement. He noted that President Eddinger was attending a meeting of the Chelsea City Council to discuss the College's move of the Chelsea Campus to 70 Everett Avenue in Chelsea from its current location in Bellingham Square.

II. PUBLIC COMMENTS

- None

III. MINUTES OF PREVIOUS MEETING

ACTION: Moved by Melay; Seconded by Walker.

"To accept the minutes of the Board of Trustees meeting held on Monday September 19, 2016 and the minutes of the Board of Trustees' meeting held on October 17, 2016.

The Motion Passed Unanimously.

IV. COMMITTEE REPORTS

Audit and Finance Committee—Presentation of draft audit report (O'Connor and Drew)

David Dilulis from O'Connor and Drew reviewed the required communications for the audit, including the auditor's responsibility under GAAS (Government Auditing Standards to perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement whether caused by error or fraud. An audit includes consideration of internal control over financial reporting as a

basis for designing audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, they expressed no such opinion. They issued an unmodified opinion on the College's financial statements; a clean report. No material weaknesses/deficiencies were noted within the Report on Internal Control over Financial Reporting and Compliance and Other Matters.

Mr. Dilulis reviewed significant accounting policies and transactions. GASB 68, Accounting and Financial Reporting for Pensions was adopted and implemented for FY2015. The College's allocation of the state's unfunded pension liability at year end was approximately \$10.4 million. This was a \$2.69 million increase from the prior year.

The Management Discussion and Analysis was reviewed in detail with the Audit and Finance Committee. The audit was submitted in draft form by the October 15, 2016 deadline.

Mr. Dilulis reviewed the draft financial statements. The College had total net assets of \$35 million.

ACTION: Moved by Melay; Seconded by Walker.

“To accept the draft audit report.”

The Motion Passed Unanimously.

V. STUDENT TRUSTEES'S REPORT

Student Trustee Esibi stated that she was happy that the initial upgrading of the study carrels and lighting in the Library was 90% complete. On behalf of the students, she wished everyone a Happy Thanksgiving and safe travels.

VI. BOARD CHAIR'S REPORT

Chair Walczak commented on the results of the recent presidential election and the possible impact on BHCC's immigrant students.

VII. PRESIDENT'S REPORT

The Gates Foundation visit: James Canniff, Provost, Clea Andreadis, Associate Provost, Lori Catalozzi, Dean of Humanities and Learning Communities and Liya Escalera, Associate Dean of Academic Affairs.

Dr. Canniff noted that the Gates Foundation asked to visit the College; they are particularly interested in closing the achievement gap. The power point presentation given for the visit is attached to the minutes.

In response to a question about the results of the visit, Dr. Canniff stated that the College did not know yet but he noted that the Gates Foundation does not typically ask to visit a college if they are not interested in their work.

Sponsorships

Expenditure Approval: Asian Task Force against Domestic Violence Silk Road Gala, November 5, 2016.

The College requested the approval of the expenditure of \$300 for three individual tickets to the Gala

Expenditure Approval: Museum of African-American History Living Legends Awards Gala, December 4, 2016.

The College requested the approval of the expenditure of \$2,500 for a Eunice Ross level sponsorship which includes four individual tickets to the Gala.

ACTION: Moved by Melay; Seconded by Walker.

“To approve the expenditure approvals as requested above and reviewed at the Board of Trustees’ meeting.”

The Motion Passed unanimously.

VIII. ADJOURNMENT

ACTION: Moved by Richards Powell; Seconded by Young.

“To adjourn the meeting.”

The Motion Passed unanimously.

The Board of Trustees' meeting adjourned at 6:55 p.m.

Respectfully submitted,

Carmen Vega Barachowitz
Secretary

Molly B. Ambrose
Assistant Secretary