

Where to submit a student conduct and/or behavioral concern...

Student Conduct

To report possible violations of the Code of Conduct, or urgent matters of concern that involve the safety and security of the campus community, please review the following **reporting methods:**

Safety Concerns

Contact Campus Police to file a report for emergencies and urgent matters:

Charlestown Campus: 617-228-2222 (emergency line)

Chelsea Campus: 617-228-3333 (emergency line)

Business line: 617 -228-2053

On-Campus Fire Emergencies Dial 911

Possible Student Code of Conduct Violations

- File an **incident report** on the Dean of Students webpage:
<http://www.bhcc.mass.edu/dos/studentconduct/>

Behavioral and Wellbeing Concerns

General well-being/behavioral Reports

The CARE Team

Bunker Hill Community College has assembled a multi-disciplinary team of individuals that meet on a weekly basis to identify patterns, trends, and disturbances in student(s) behavior. The team receives reports of disruptive, problematic, or concerning behavior and/or present a danger to oneself or others from faculty, staff and students.

The Behavioral Intervention team, known as The CARE Team (Campus Assessment, Response and Evaluation) gathers information, performs a threat assessment utilizing the NCHERM NaBITA Threat Assessment Tool, and determines the best mechanisms for support, intervention, warning/notification and response. The CARE team deploys on-campus resources, referrals to community resources and coordinates follow-up. The CARE Team is designed to identify behaviors *prior* to a significant incident.

To file a CARE Report visit: <http://www.bhcc.mass.edu/dos/thecareteam/>

Academic Dean or Department Chair

Resources often exist within the academic department and/or Dean's office. If the situation is not an urgent matter or emergency, please consult with your department to ensure all resources are being utilized to support you and the student, as needed. You can also file an incident or CARE report as a situation warrants.

Senior Academic Counselors

The College currently maintains two Senior Academic Counselors as a part of the Dean of Students staff. In their role these staff members assist students in locating resources on campus, make as needed referrals, as well as assisting students in creating plans to be successful at the college.

- Sara Satham (617) 228-2112
- Sartreina Dottin (617) 228-3468