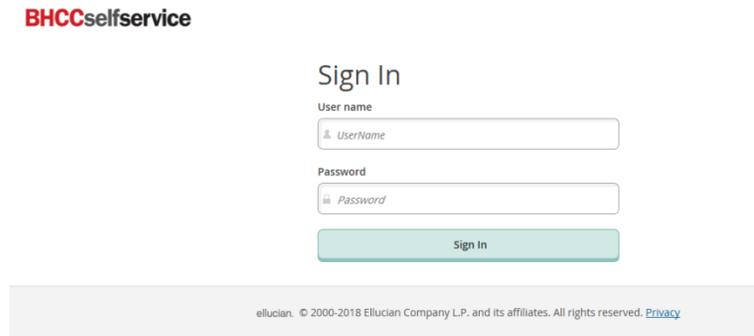


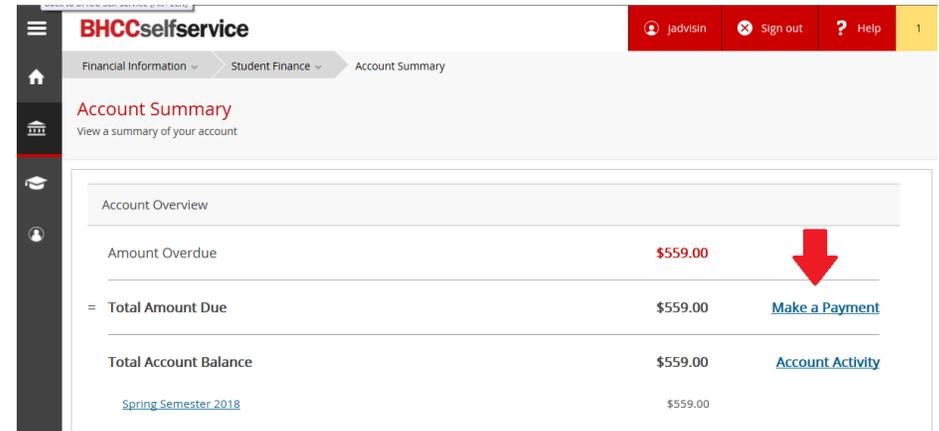
To pay bill and or print bill and schedule:

Sign in to BHCCselfservice: <https://selfservice.bhcc.edu/Student> (link on BHCC homepage: bhcc.edu) using your User name and Password



The image shows the BHCCselfservice sign-in page. It features the BHCCselfservice logo at the top left. Below it is a 'Sign In' section with two input fields: 'User name' and 'Password'. The 'User name' field contains the text 'UserName' and the 'Password' field contains 'Password'. A green 'Sign In' button is positioned below the password field. At the bottom of the page, there is a footer with the text 'elucian. © 2000-2018 Elucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)'.

Click on **Make a Payment** to pay in full or to set up a payment plan:

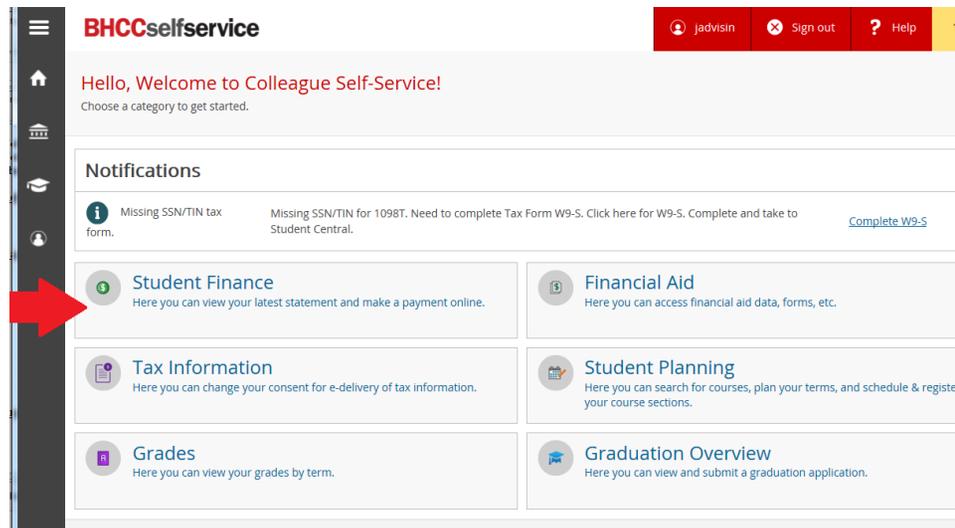


The image shows the BHCCselfservice 'Account Summary' page. The top navigation bar includes 'Financial Information', 'Student Finance', and 'Account Summary'. The main content area is titled 'Account Summary' and 'View a summary of your account'. Below this is an 'Account Overview' section with a table:

Account Overview		
Amount Overdue	\$559.00	
Total Amount Due	\$559.00	Make a Payment
Total Account Balance	\$559.00	Account Activity
Spring Semester 2018	\$559.00	

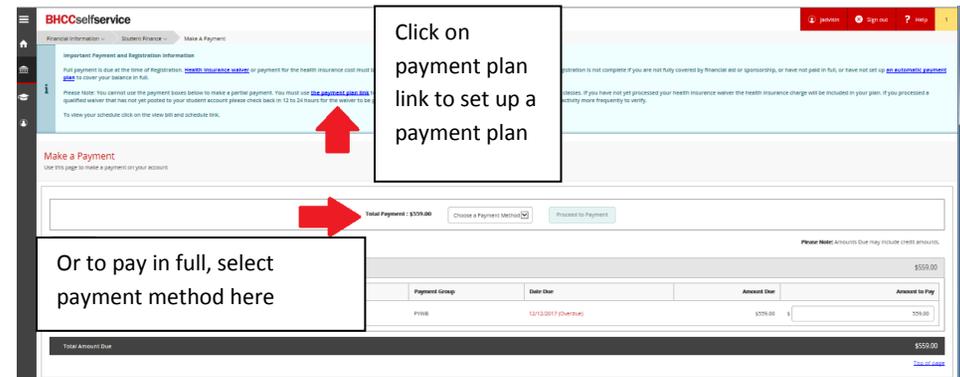
A red arrow points to the 'Make a Payment' link in the table.

Click on **Student Finance**:



The image shows the BHCCselfservice home page. The top navigation bar includes 'jadvisin', 'Sign out', and 'Help'. The main content area is titled 'Hello, Welcome to Colleague Self-Service!' and 'Choose a category to get started.' Below this is a 'Notifications' section with a message about missing SSN/TIN tax form. A red arrow points to the 'Student Finance' notification. Below the notifications are several category tiles: 'Student Finance', 'Financial Aid', 'Tax Information', 'Student Planning', 'Grades', and 'Graduation Overview'. A red arrow points to the 'Student Finance' tile.

To pay either click on **payment plan link** or to pay in full **Choose a Payment Method** and then click on **Proceed to Payment**



The image shows the BHCCselfservice 'Make a Payment' page. The top navigation bar includes 'jadvisin', 'Sign out', and 'Help'. The main content area is titled 'Make a Payment' and 'Use this page to make a payment on your account.' Below this is a 'Total Payment: \$559.00' section with a 'Choose a Payment Method' button and a 'Proceed to Payment' button. A red arrow points to the 'Choose a Payment Method' button. Below this is a table with columns for 'Payment Group', 'Date Due', 'Amount Due', and 'Amount to Pay'. A red arrow points to the 'Amount to Pay' column. A text box with a red arrow points to the 'Choose a Payment Method' button, containing the text 'Click on payment plan link to set up a payment plan'. Another text box with a red arrow points to the 'Amount to Pay' column, containing the text 'Or to pay in full, select payment method here'.

To print a copy of your bill and schedule, click on the current term (i.e. Spring Semester 2018)

BHCCselfservice | jadvisin | Sign out | Help | 1

Financial Information > Student Finance > Account Summary

Account Summary

View a summary of your account

Account Overview

Amount Overdue	\$559.00	
Total Amount Due	\$559.00	Make a Payment
Total Account Balance	\$559.00	Account Activity
Spring Semester 2018	\$559.00	

ellucian. © 2000-2018 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)

Then you can print a copy:

BHCC All Bills Student Account Statement

Spring Hill Community College
20 New Riverstone Ave
Spring Hill, TN 37174

Name: Joseph Anthony
Student ID: 0714201
Total Balance: \$559.00
Amount Overdue: \$559.00
Term Amount Due: \$559.00
Amount Overdue:

Please review your bill and schedule, along with your options.

Account Activity Summary: Spring Semester 2018

Charge	Amount
Tuition by Section	\$559.00
Fees	\$0.00
+ Text/Change	\$0.00
+ Spring Semester 2018 Release	\$0.00
Total Amount Due	\$559.00
Total Balance	\$559.00

Class Schedule

Section	Course Title	Credits	Class	Days	Times	Classroom	Start/End Times
PHS-04-102	Writing Skills I	3.00	WR	4:00A-6:00 PM	10/20/18	10/22/18	9:00A-11:00A

Account Activity Details: Spring Semester 2018

Section	Course Title	Amount	Billing Cycle	Class	Status
PHS-04-102	Writing Skills I	\$559.00	3.00	WR	Open
Total		\$559.00			

Click on **View Bill and Schedule**:

BHCCselfservice | jadvisin | Sign out | Help | 1

Financial Information > Student Finance > Account Activity

Important Payment and Registration Information

Full payment is due at the time of Registration. [Health Insurance waiver](#) or payment for the health insurance cost must be submitted at the time of registration if taking 9 or more credits. Your registration is not complete if you are not fully covered by financial aid or sponsorship, or have not paid in full, or have not set up [an automatic payment plan](#) to cover your balance in full.

Please Note: You cannot use the payment boxes below to make a partial payment. You must use [the payment plan link](#) to create a budget, and make a payment under the contract to secure your classes. If you have not yet processed your health insurance waiver the health insurance charge will be included in your plan. If you processed a qualified waiver that has not yet posted to your student account please check back in 12 to 24 hours for the waiver to be processed before setting up a payment plan. You may check your account activity more frequently to verify.

To view your schedule click on the view bill and schedule link.

Account Activity

View your Financial Activity

Term: Spring Semester 2018 - Balance: \$559.00

[View Bill and Schedule](#)