Bunker Hill Community College
imagine the possibilities

# WITHDRAWAL FORM

**Complete form and submit to Student Central by the designated deadlines listed in the BHCC Academic Calendar. If this form is not returned to the Registration Desk to be processed, you will not be withdrawn.**

---

**Term: Fall 20_____ Summer 20_____ Spring 20_____**

**BHCC ID: _____ Date of Birth: __/__ /___**

_____

**Last Name First Name MI**

**Are you a Veteran: Yes ☐ No ☐ If yes: Veterans Advisor signature is required.**
**Are you an F1 Visa Student: Yes ☐ No ☐ If yes: International Advisor signature is required.**

☐ **I am withdrawing from one or more of my courses but not all courses (by the course withdrawal deadline*)**
☐ **I am withdrawing from all of my courses for this semester- And I plan to attend next semester.**
☐ **I am permanently withdrawing from the College and I do not plan to return**

***Note: "W" grades will not be issued for college withdrawals received after the deadline**

- **Please indicate the reason(s) for leaving BHCC. Circle all that apply:**

**Academic Employment Transfer Financial Personal Reasons Transportation Issues Family**

**Other (please specify)** _____

| Course # | Section # | Course title | Advisor/Instructor signature | Date |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

***See the Academic Calendar for withdrawal deadlines**

## Student Central

Federal financial aid recipients may be subject to a reduction in their financial aid if they completely withdraw from their courses of any semester. All financial aid recipients are responsible for all costs incurred for tuition fees, books and related costs should their financial aid be revised or cancelled. Students who receive financial aid should check with the Financial Aid Office about implications of withdrawal.

**Student Central Rep. Signature:**

_____
**Signature date**

## Veterans/Military Benefits

Students with military benefits are subject to a reduction of their benefits if they partially or completely withdraw from courses at any point in the semester. All benefit recipients are responsible for all costs incurred for tuition fees, books and related costs should their aid be revised or cancelled. Students who receive Veterans/military benefits should check with the Veterans Office about implications of withdrawal.

**Veterans Advisor Signature:**

_____
**Signature date**

## F-1 Visa Student

Students in the US on an F1 visa must be enrolled in 12 credits per semester. Students on an F1 visa must meet with an International Student Advisor before withdrawing from any course.

**International Advisor Signature:**

_____
**Signature date**

Withdrawal from course(s) or the College could result in academic probation or suspension. Athletics could impact the student eligibility. Questions should be directed to a Success Coach Advisor in the Life Map Commons.

**There are no refunds for withdrawals from a course or the College.**

**SIGNATURE (your signature indicates that you have read and understood the information above):**

**Student: _____ Date:___/___/_____**