

Bunker Hill Community College may provide *directory information* in accordance with the provisions of the *Family Educational Rights and Privacy Act*. Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated directory information at Bunker Hill Community College includes the following:

- Student name
- Academic Program
- Semesters of attendance
- Current enrollment status
- Dean's and Merit list
- Certificates awarded
- Date(s) of graduation

Students may withhold directory information by completing the bottom portion of this form. Please consider very carefully the consequences of any decision by you to withhold directory information. Such designation will call for Bunker Hill Community College not to release any or all of this directory information; any future requests for such information from non-institutional persons or organizations will be refused. Once a privacy code is placed on a student's record, no directory information will be released in College publications or to third parties excluding cases in which the Solomon Amendment or lawful subpoenas require the College to release such information by law.

In order to remove the privacy hold on your academic record and release directory information, please read and agree to the statement below.

- I hereby authorize the Academic Records Office at Bunker Hill Community College to remove the non-disclosure block from my education record. Effective immediately, directory information may once again be released to the public, at the discretion of Bunker Hill Community College.

Student Last Name	First Name	Student Id #
Student Signature	Date	

Return the completed form:

Hand delivery:

Student Central -B202

Mail delivery:

Bunker Hill Community College
Academic Records
250 New Rutherford Avenue
Boston, MA 02129