

# Non-Credit ECI Modules

Please review carefully and select the appropriate workshop. Please note: You will not be able to register for ECI309 or ECI314 until you have met the prerequisites. Please contact Dr. Judy Lindamood, chairwoman of the ECE and HSV department at 617-228-3279 for information about ECI309 and ECI314. These are the ECI modules offered:

ECI306 “Supervision for Team Building”

ECI307 “Trouble in the House: Handling Conflict in Supervision”

ECI308 “Helping Adult Learners Move Forward”

\* ECI309 “Coaching/Mentoring in Supervision”

ECI311 “What/How of Emergent Curriculum and the Project Approach of ECE”

ECI312 “Project Planning Emergent”

ECI313 “Project Planning-Pushing Beyond Beginnings

\* ECI314 “Coaching/Mentoring in Emergent Curriculum”

*STEP-BY-STEP REGISTRATION INSTRUCTIONS*

# How To Register for Your Class → **\*\*Print These Directions Please**

1<sup>st</sup>—Go to (click on) this website: <http://www.bhcc.mass.edu/ce>

**Scroll Down** ↓

2<sup>nd</sup>—Click on the Register Now RED Button  

3<sup>rd</sup>—Click on “Community Education”  

4<sup>th</sup>—Click on  

5<sup>th</sup>—Type “eci” in the field labeled “Course Code Number.”  

6<sup>th</sup>—Click the “Submit” button  

7<sup>th</sup> – Put checkmark “√” next to the course option you are registering for.



Select	Course Name and Title	Meeting Information	Location
<input type="checkbox"/>	<a href="#">ECI-306-S1 (60348) Supervision for Team Bldg</a>	02/07/2015-02/28/2015 Lecture Saturday 12:00PM - 03:00PM, B Building, Room B114	Community Education
<input type="checkbox"/>	<a href="#">ECI-307-S1 (60349) Handling Conflict</a>	03/07/2015-04/04/2015 Lecture Saturday 12:00PM - 04:00PM, B Building, Room B114	Community Education
<input type="checkbox"/>	<a href="#">ECI-308-S1 (60350) Helping Adult Learners Move Fwd</a>	04/11/2015-05/02/2015 Lecture Saturday 12:00PM - 04:00PM, B Building, Room B114	Community Education
<input type="checkbox"/>	<a href="#">ECI-309-S1 (60351) Coaching and Mentoring</a>	01/20/2015-05/17/2015 Lecture Saturday Times to be Announced, Room to be Announced	Community Education
<input type="checkbox"/>	<a href="#">ECI-311-SU (60352) Emergent Curriculum &amp; Project</a>	02/08/2015-03/01/2015 Lecture Sunday 12:00PM - 04:00PM, B Building, Room B114	Community Education
<input type="checkbox"/>	<a href="#">ECI-312-SU (60390) Project Planning Emergent</a>	03/08/2015-04/05/2015 Lecture Sunday 12:00PM - 04:00PM, B Building, Room B114	Community Education
<input type="checkbox"/>	<a href="#">ECI-313-SU (60391) Pushing Beyond Beginnings</a>	04/12/2015-05/03/2015 Lecture Sunday 12:00PM - 04:00PM, B Building, Room B114	Community Education
<input type="checkbox"/>	<a href="#">ECI-314-SU (60392) Coaching/Mentoring</a>	04/01/2015-05/17/2015 Lecture Days to be Announced, Times to be Announced, Room to be Announced	Community Education

Then click SUBMIT



**SUBMIT**

Please note that you cannot register for ECI309 and ECI314 until you have successfully completed the pre-requisite modules.

8<sup>th</sup> -- Fill out Personal Identification page, (only \* fields)

→ For the address, use your host family address:

Check Box → then Click Submit



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YOU MUST CERTIFY IN ORDER TO PROCEED: I certify that I am the person described above, and that the information presented here is correct to the best of my knowledge.

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**SUBMIT**

9<sup>th</sup>—Additional Registration Info Page > Select the appropriate response from the drop-down menus.

All entries on this form are optional.

Educational Goal

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Course Name and Title	Reason For Taking	How You Learned of This Class
ECI-306-S1 (60348) Supervisn for Team Bldg	<input type="text"/>	<input type="text"/>



Then Click  **SUBMIT**

**10<sup>th</sup>— On the “Pay for Classes” Page → Select “Register now (check out)” and then select payment method.**

Price	Course Name and Title	Meeting Information
110.00	ECI-306-S1 (60348) Supervisn for Team Bldg	02/07/2015-02/28/2015 Lecture Saturday 12:00PM - 03:00PM, B Building, Room B114

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Total Amount Due 110.00

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Choose one of the following: \*  ←

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Select a payment method to complete registration (check out)

Payment Type  ←

Then Click →







**11<sup>th</sup>— On the Processing My Credit Card Payment page,**

Click →

# 12<sup>th</sup>—Enter Your Credit Card information, then click “Pay Now”.

› Pay with credit or debit card

Card number

Expiration date  mm /  yy

CSC   
[What is this ?](#)

[Cancel](#)

Thank you, and we look forward to meeting you on your first day of class!"