

ACADEMIC RECORDS PROGRAM CHANGE

To change your program, complete this form and take it to the following offices for sign-off:

1. Advising Center (E235)

Return the completed form to the Academic Records Office. Program changes for the current semester will be processed within the schedule adjustment period.

Note: Selective programs have specific prerequisites and start terms; a program change form cannot be submitted for these programs.

Name: _____

BHCC ID#: _____

Date: ___/___/___

Veteran:

Yes No

Do you have transfer credits?

Yes No (if yes, you **MUST** process credits through the Transfer Affairs Office)

Request Change of Program:

From: _____ Certificate or Degree: _____ Catalog Year: _____

To: _____ Certificate or Degree: _____ Catalog Year: _____

Students changing programs may be assigned to an advisor in the new program.

Signatures:

Student: _____ Date: ___/___/___

Advising/Counseling Center: _____ Date: ___/___/___

Staff Use Only:

Staff initials: _____ Date entered: Date: ___/___/___