

**Bunker Hill Community College
CRIMINAL JUSTICE PROGRAM**

**STUDENT INFORMATION BOOKLET
2011-2012**

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INTRODUCTION

The Criminal Justice Program at Bunker Hill Community College is designed to prepare students for careers in criminal justice, prepare students for further study at four-year institutions in criminal justice or any closely related field and increase and enhance skills and knowledge for career advancement in the field. The program faculty continuously review the curriculum and make revision as necessary to ensure its continued excellence and relevancy.

This booklet is provided to all incoming Criminal Justice students as their guide to the program. All returning student must continue to meet the requirements of the program that were in effect when they entered.

Much of the information in this booklet may also be obtained in the college catalogue or on the BHCC website (www.bhcc.mass.edu).

All criminal justice students are encouraged to meet with one of the full time criminal justice faculty to go over the program, answer any question and to develop an individual educational plan.

Work hard and good luck as you pursue your goals.

THE FACULTY

Professor Richard Boulware, J.D., Department Chair
B123E (class schedule and office hours posted)
(617) 228-2193
rboulware@bhcc.mass.edu

Professor Arthur Centanni, MCP, M.B.A
B123F (class schedule and office hours posted)
(617) 228-2191
acentanni@bhcc.mass.edu

Professor Thomas Chuda, M.S.
B123G (class schedule and office hours posted)
(617) 228-2049
tchuda@bhcc.mass.edu

Professor James Dilday, J.D.
B123H (class schedule and office hours posted)
(617) 228-2192
jdilday@bhcc.mass.edu

ADJUNCT SENIORITY FACULTY

Gerald Tully, M.Ed.
B336
gtully@bhcc.mass.edu

Kimberly Giampietro, J.D.
B336
617-228-2196
kgiampie@bhcc.mass.edu

Robert Merner, M.A.
B336
617-228-2176
rmmermer@bhcc.mass.edu

Charles Trevillon, J.D.
B336
chtrevil@bhcc.mass.edu

Further information regarding contacting Adjunct faculty may be obtained through the information contained in the course syllabus or by contacting the office of the Dean of Professional Studies at (617) 228-2026.

PROGRAM MISSION

The Criminal Justice Program will provide academically rigorous education to prepare students for entry- level careers in security, law enforcement, and corrections. Preparation for transfer to four-year programs and opportunities for professional development for those already employed in areas that are important in the Criminal Justice field will also be provided. In addition to specific content knowledge, all students will develop critical thinking, technological, cross-cultural and gender competencies, ethical understanding and communication skills.

PROGRAM COMPETENCIES

Criminal Justice Department

Upon graduation from Bunker Hill Community College, with an Associate in Science degree in Criminal Justice, each student will be able to complete the below listed competencies. Other departments, besides criminal justice, aid students in the successful completion of these competencies (in certain cases):

ETHICS

- Explain how the duties of a criminal justice professional are to be performed without malice or favoritism.
- Demonstrate an awareness of ethical standards; respect for the rights, dignity and worth of: criminal justice personnel, victims, the accused and those convicted of a crime.

APPLYING THEORY TO POLICY AND PRACTICE IN CRIMINAL JUSTICE

- List the structure and differing levels of jurisdiction, judicial and prosecutorial duties, and the role of the defense attorney and defendant in the criminal justice process.
- Identify and apply major theories in criminology as analytical frameworks for under the etiology of crime and delinquency and as foundations for policy and human services to criminal justice issues.

COMMUNITY INVOLVEMENT IN CRIMINAL JUSTICE

- Identify and demonstrate an understanding of the role and interrelationship between structure of criminal justice and the community.

CONSTITUTIONAL ISSUES IN CRIMINAL LAW

- Define, identify, and explain the Constitutional processes, substantive law, and the federal and state court system.
- Understand selected current issues in criminal justice and relate them to future constitutional directions.

CORRECTIONAL INSTITUTIONS AND PROCESSES

- Describe the correction profession: Its history, role, goals and objectives, style, function and evolution.
- Explain the differences in correctional agencies, and define present and future trends in corrections.
- Explain the role of correctional institutions in the criminal justice system, the impact of opposing philosophies of “punishment vs. rehabilitation,” the formal and informal organizational structures of prison institutions, and current trends in institutional programming.

CRIME, JUSTICE AND SOCIETY

- Identify the components of the criminal justice system and describe the history, function, operations, and services of the primary agencies.
- Demonstrate an understanding of the issues concerning the nature of crime, justice and society, as well as an overview of the role, organization, and operations of the American system of criminal justice.

CRIMINAL JUSTICE ADMINISTRATION

- Provide a detailed description of the due process system to include: investigation, apprehension, prosecution, adjudication, sentencing, commitment, rehabilitation, and release.
- Identify career and educational opportunities in the criminal justice sector.
- Describe and apply basic administrative and managerial theories and practices to the organization and operation of criminal justice agencies.

CRIMINAL LAW

- Describe the history and structure of criminal law, and the differences between criminal and civil law.
- Analyze the historical and legal context in which behavior has been prohibited as “criminal.”
- Describe the application of the 4th, 5th and 6th Amendments to the U.S. Constitution, and the rules of evidence to the prosecution and defense of crimes.

FORENSICS

- Demonstrate understanding of the scientific and technical processes and methods used in criminal investigation and gathering of evidence, and of the legal standards for admissibility of evidence developed through these processes.

INNOVATIONS IN POLICE POLICY AND MANAGEMENT

- Describe the law enforcement profession: its history, role, goals and objectives, style, function and evolution.
- Explain the differences in law enforcement agencies (federal, state and local) and define present and future trends in policing.
- Use one or a combination of organizational, managerial, and policy development perspective to analyze, explain, and develop innovative solutions for issues facing the police.

ISSUES OF RACE, CLASS, AND GENDER IN CRIMINAL JUSTICE

- Articulate ways in which the effectiveness of the criminal justice system is affected by the factors of race, class and gender.

LEGAL AND MORAL DILEMMAS IN CRIMINAL JUSTICE

- Demonstrate an appreciation for competing ideas, views and differences among people.
- Demonstrate an analytical understanding of major legal and moral dilemmas in the criminal justice system.

RESEARCHING CRIMINAL JUSTICE ISSUES

- Recognize and delineate the cognitive explanations for current crime trends, and identify and explain the causes and theories of crime causation.
- Demonstrate the ability to interpret information logically, analyze an issue or problem, synthesize information, evaluate information, and determine if the information is accurate, reliable or useful.
- Demonstrate an ability to write as a process which proceeds from determining the audience and purpose, through idea gathering, planning, writing, revising, and editing of a final draft.
- Demonstrate the ability to write a composition that is well focused, well organized and well developed; and use language appropriate for the audience and writing situation.
- Apply basic research methods to elementary issues or questions in criminal justice.

GENERAL EDUCATION AND TECHNICAL STANDARDS

- Read and comprehend textbooks, professional materials, periodicals, abstracts and other written materials at a 14th grade level.
- Communicate both written and orally with language appropriate to the audience.
- Demonstrate the ability to use the Internet, e-mail, retrieve information from the Internet, and perform basic word processing functions to include writing and editing papers.
- Show an understanding of the impact of human behavior (deviant and normal) on society, and demonstrate and understand the relationship between criminal justice and its effects on the workings of society.

THE CURRICULUM
ASSOCIATES IN SCIENCE DEGREE: CRIMINAL JUSTICE PROGRAM

GENERAL EDUCATION REQUIREMENTS

COURSE TITLE	COURSE NUMBER	CREDITS	PREREQUISITES
College Writing I	ENG 111	3	
College Writing II	ENG 112	3	ENG 111
Statistics 1 or MAT 195	MAT 181/3	3or 4	MAT 095
Principles of Sociology	SOC 101	3	
Principles of Psychology	PSY 101	3	
Criminology	SOC 107	3	SOC 101
State/Local Politics	GOV 103	3	
Oral Communications	ENG 171	3	
Scientific View of the World	Menu 6	4	
Creative Exploration	Menu 7	3	
Total GEN. ED. Credits		31-32	

CRIMINAL JUSTICE CORE REQUIREMENTS

COURSE TITLE	COURSE NUMBER	CREDITS	PREREQUISITES
Introduction to Criminal Justice	CRJ 101	3	ENG 095
Criminal Law	CRJ 103	3	ENG 095
Introduction to Corrections	CRJ 107	3	ENG 095
Criminal Investigations	CRJ 108	3	CRJ 101, CRJ 103 or permission
Management for Criminal Justice	CRJ 210	3	CRJ 101, CRJ 103 or permission
Evidence & Court Procedure	CRJ 202	3	CRJ 101, CRJ 103 or permission
Career Electives	CRJ	12	CRJ 101, CRJ 103 or permission
Total CJ Credits		30	

CRIMINAL JUSTICE CAREER ELECTIVES

COURSE TITLE	COURSE NUMBER	CREDITS	PREREQUISITES
Principles of Security Management	CRJ 106	3	CRJ 101, CRJ 103
Criminal Procedure	CRJ 111	3	CRJ 101, CRJ 103
Terrorism	CRJ 115	3	CRJ 101, CRJ 103
Rehabilitation of the Offender	CRJ 203	3	CRJ 101, CRJ 103
Community Corrections	CRJ 212	3	CRJ 101, CRJ 103
Negotiations and Mediation	CRJ 214	3	CRJ 101, CRJ 103
Street Drugs & Pharmaceuticals	CRJ 216	3	CRJ 101, CRJ 103
Policing in a Democratic Society	CRJ 220	3	CRJ 101, CRJ 103
Criminal Justice Internship	CRJ 299	3	CRJ 101, CRJ 103
The Juvenile Process: Delinquency, Adjudication and Corrections	CRJ 102	3	ENG 095
Ethics and Professional Responsibility in the Criminal Justice System	CRJ 234	3	ENG 111, CRJ 101, CRJ 103, CRJ 107, CRJ 108 or 220 or permission of instructor
Race, Ethnicity and Cultural Issues in the American Criminal Justice System	CRJ 110	3	CRJ 101, CRJ 103
Cyber Crime in Today's Society	CRJ 145	3	CRJ 101, CRJ 103
American Drug Law	CRJ 230	3	CRJ 101, CRJ 103
Criminal Investigations II	CRJ 228	3	CRJ 108

MENU OF COURSES

CRIMINAL JUSTICE

COURSE OFFERINGS AND DESCRIPTIONS

CRJ 101 **INTRODUCTION TO CRIMINAL JUSTICE** **3 CREDITS**
A survey of the history, developments, and role of the American criminal justice system is presented. Included are the organization and jurisdiction of the various criminal justice agencies, a review of the court process, professional orientation, and current trends in the criminal justice system.

CRJ 102 **THE JUVENILE PROCESS: DELINQUENCY, ADJUDICATION AND CORRECTIONS** **3 CREDITS**
This course will examine the causative factors in the development of youthful offenders, the civil and new criminal procedures used in juvenile court and the history of the development of the juvenile courts, and juvenile justice. An overview of the institutional response to the problems of juvenile delinquency will be presented, along with status offenders, gender specific offenders, special needs offenders and a focus on dependent/neglected and abused children. Emphasis will be given to the police, court, correctional and child protective agencies that process young offenders.

CRJ 103 **CRIMINAL LAW** **3 CREDITS**
This course studies the substantive law of crimes including the general and social parts of criminal law; classification of crimes against persons, property, and the public welfare; nature of crime; criminal liability; elements of crime; and jurisdiction. Through case studies, emphasis is placed on matters affecting law enforcement.

CRJ 106 **PRINCIPLES OF SECURITY MANAGEMENT** **3 CREDITS**
This course is a survey of the organization and administration of security and loss prevention programs in industry, business and government. Emphasizes the protection of assets, personnel and facilities, and the concept of risk management. Focus is placed on physical security methods, the development and implementation of security policies and procedures and the use of security officers.

CRJ 107 **INTRODUCTION TO CORRECTIONS** **3 CREDITS**
A survey of the correctional process from arrest to probation or parole. The student is provided with an understanding of corrections as an essential component in the criminal justice system and is given an orientation to current correctional concepts and various correctional institutions.

CRJ 108 CRIMINAL INVESTIGATION 3 CREDITS

This course identifies and traces the significance and application of the tools of criminal investigation. It includes fundamentals and theory of an investigation, crime scene procedures, report writing, collection and preservation of evidence, methods of gathering information, and specialized and scientific methods.

CRJ 110 RACE, ETHNICITY AND CULTURAL ISSUES 3 CREDITS
IN THE AMERICAN CRIMINAL JUSTICE SYSTEM

This course studies the impact of the policies, procedures and interpretation of data concerning the American Criminal Justice System across ethnic, racial, sexual and cultural lines. This course will examine cross-cultural interaction within the system and look at the history and institutional attitudes concerning multicultural issues.

CRJ 111 CRIMINAL PROCEDURE 3 CREDITS

This course explores constitutional issues related to criminal justice. The students will learn the Incorporation Doctrine and how Justices Black and Frankfurter viewed this doctrine. In addition, the nuances of search and seizure under the 4th Amendment, 5th Amendment self-incrimination issues, 6th Amendment right to counsel issues as well as the use of informants and electronic interceptions will be explored. Prerequisites: CRJ101 and CRJ 103.

CRJ 145 Cyber Crime in Today's Society 3 CREDITS

This course will focus on the issues, trends and problems associated with crimes perpetrated over the Internet or other telecommunications networks. This course will discuss crimes ranging from embezzlement to auction fraud and social engineering to digital warfare and cyber terrorism. Investigative techniques and issues will also be presented. Prerequisites: CRJ 101, CRJ 103

CRJ 115 TERRORISM 3 CREDITS

This course examines terrorism from both a philosophical and historical perspective. Right and left wing organizations, international and domestic groups are covered as well as how terrorism relates to the business community.

CRJ 201 MANAGEMENT FOR CRIMINAL JUSTICE 3 CREDITS

This course presents the principles of administration and management of criminal justice agencies. It studies organizational structure, responsibilities, and the interrelationships of administrative, line, and staff services in police, security, court, and correctional facilities.

CRJ 202 **EVIDENCE & COURT PROCEDURE** **3 CREDITS**

This course covers rules of evidence in law enforcement procedures from investigations to courtroom hearings. Burden of proof, judicial notice, and admissibility of testimonial and documentary evidence, relevancy, materiality, and competency are discussed. State and federal court cases are analyzed as well as trial techniques and presentation of evidence. Prerequisites: CRJ 101 and CRJ 103.

CRJ 203 **REHABILITATION OF THE OFFENDER** **3 CREDITS**

An examination of current programs and services available in the corrections component of the criminal justice system. Particular emphasis is given to contemporary practices in corrections such as community-based work-release programs, furloughs, halfway houses, and individual treatment services. An examination of alternatives to incarceration is included.

CRJ 212 **COMMUNITY CORRECTIONS** **3 CREDITS**

This course is a survey of the history, development, trends, and role of the community-based correction program in the American criminal justice system. Included are therapeutic support, and supervision programs for offenders. A review of pretrial release, detainment, and community services, as well as innovative programs will be discussed. Students will be required to make site visits. Prerequisite: CRJ 103.

CRJ 214 **NEGOTIATIONS AND MEDIATION** **3 CREDITS**

A survey of the skills needed to negotiate and mediate in the criminal justice system, this course provides strategies to achieve settlements and to intervene in disputes. Students will conduct actual negotiations and mediations. Students will critique and videotape both of these activities. Prerequisite: CRJ 103.

CRJ 216 **STREET DRUGS & PHARMACEUTICALS** **3 CREDITS**

This course surveys how the criminal justice system deals with drug use and abuse in our society. Drugs are ever-present in today's society, yet the country has been fighting this epidemic for many years. What makes one want to abuse drugs? Why is one drug chosen over another? How is the criminal justice system adjusting to this problem? Topics include: the psychosocial aspects of drugs, the pharmacology of drugs, street names, cost and current rehabilitation practices. Prevention programs are analyzed, in light of what works and what doesn't, and the cost of drugs to society.

CRJ 220 **POLICING IN A DEMOCRATIC SOCIETY** **3 CREDITS**

This course is an introduction to the philosophy and techniques of contemporary policing including the history, traditions, and social developments that have resulted in the present system. Emphasis will be placed on the effects of economics, social developments, and Supreme Court decisions on the evolution of the modern system. Police accountability and the measurement of effectiveness of operations will be a focus for discussion. This course will trace the shift from technological policing to community and problem solving policing.

CRJ 228 **CRIMINAL INVESTIGATION II** **3 CREDITS**

This course studies the types of analysis conducted on crime scene evidence, their value and limitations. Evidentiary value of the following evidence will be presented: glass, soil, hairs and fibers, firearms, tool marks, and questioned documents. This course also covers methods of collecting samples, and the value of blood distribution patterns, bloodstains and other bodily fluids. Prerequisite: CRJ 108.

CRJ 230 **AMERICAN DRUG LAW** **3 CREDITS**

This course will explore the problems with drugs, illicit and lawful, and how the laws in the United States relate to the drugs, their users and distributors. Students will learn how the federal and state laws differ in terms of punishment. The course will analyze the dichotomy in the federal treatment of crack cocaine as opposed to powder cocaine and the attendant effect this policy has on communities of color. The course will also look at the minimum mandatory drug sentencing laws and their impact on the criminal justice system. Students will also learn about the major worldwide drug smuggling routes through the Balkans, South East Asia and South and Central America, and how the United States interdiction policies affect this smuggling. Prerequisite: CRJ 103.

CRJ 234 **ETHICS IN CRIMINAL JUSTICE** **3 CREDITS**

This course is designed to give students an overview of the ethical dilemmas facing criminal justice professionals in American society. It aids students in the comprehension and retention of diverse ethical issues by analyzing the aspects of ethical behavior and decision- making in law enforcement, court procedure and operations, and corrections. Prerequisites: ENG 111, CRJ 101, CRJ103, CRJ 107, CRJ 108 or 220 or permission of instructor.

CRJ 299

CRIMINAL JUSTICE INTERNSHIP

3 CREDITS

Students will work six to ten hours per week in a criminal justice facility, probation department, juvenile detention center, or house of corrections, as assigned by the contract advisor. The students will work under an assigned criminal justice professional, participate actively in the preparation of pre-sentence reports, and conduct intake and post conviction interviews. Students will learn how to perform record checks and prepare probation recommendations, etc. Students will work on inmate classification, work-release programs, and educational settings. Students may assist counselors and other staff depending upon the type of facility to which the student is assigned. Through the active participation in the online functions of the criminal justice agency, the student will gain knowledge and understanding. Students' work will be evaluated by the contract advisor and the assigned criminal justice official. Students will meet bi-weekly with their advisor to prepare papers and work on related projects.

POLICIES & PROCEDURES

Course Length

This course will be taught over a 16-week period.

Internet Requirements

Please establish an Internet address if you do not have one at present.

You have the use of computers and Internet access at the college. Computers are located in the computer center and the Center for Self-Directed Learning.

If you are having problems with technology, please contact a full time faculty member as soon as possible or contact the staff members in the computer lab. The individuals at the lab will assist you and address your technical problems.

Program Ethics & Policy Concerning Cheating and Plagiarism

Students are encouraged to read the Student Policy Handbook published by BHCC. Any individual caught cheating or plagiarizing will receive an “F” for the course and the student will be referred to the dean for appropriate action. (See BHCC Student Handbook). Ethical behavior is a vital part of the criminal justice system. Ethics start in the classroom, and students are required to behave in an ethical manner at all times.

Classroom Decorum

All cell phones, pagers and personal entertainment devices must be turned off during all classes. Please respect your classmates. At times, “controversial issues” may be discussed, and students are encouraged to be respectful of other individual’s opinions. This is an educational setting and should be conducted in a professional manner. Proper decorum is required at all times.

GRADUATION REQUIREMENTS

In order to receive an Associates of Science degree in Criminal Justice from Bunker Hill Community College all students must:

1. Meet all college requirements established by the college. These requirements are found in the college catalogue.
2. Complete the Criminal Justice curriculum that was in place at the time of matriculation.*

Please be advised that all criminal justice students should consult with a full time criminal justice professor to devise an individual education plan in order to meet the above requirements.

***Criminal Justice Students are ineligible to receive academic credit through the Prior Learning Assessment Program**