



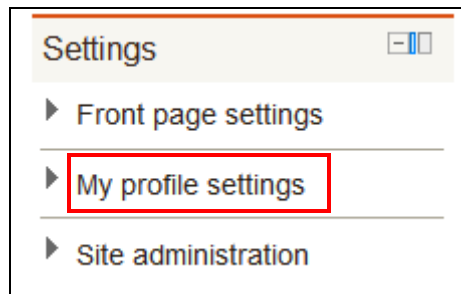
Edit your Profile Settings in Moodle

Introduction:

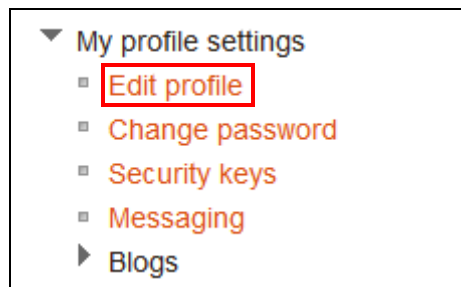
In this tutorial you will learn how to edit your Moodle account profile.

Edit Profile

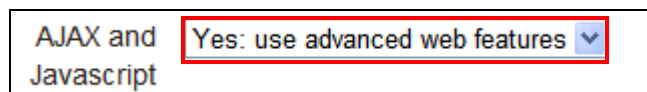
Step 1: To begin, click **My profile settings** from the *Settings* block, after you have logged into your Moodle course web site



Step 2: Click **Edit profile**



Step 3: Select **Yes: use advanced web features** from AJAX and JavaScript section
Note: This setting enables drag and drop capabilities in moving course topics and content files.



Step 4: Click **Choose a file...**, from the *User picture* section to upload a picture to your profile

User picture

Current picture None

Delete

New picture ? **Choose a file...** Maximum size for new files: 500MB

No files attached

Picture description

Step 5: Click **Upload a file**

Server files

Recent files

Upload a file

Private files

Step 6: Click **Browse**

Attachment: **Browse...**

Step 7: Click **Upload this file**

Upload this file

The attached file appears as shown below.

New picture ? **Choose a file...** Maximum size for new files: 500MB

j0441834.wmf

Step 8: Click **Update profile**, when finished

Update profile

Conclusion

We hope this guide was helpful.

For more information about online course development, please visit the TLiTC or contact us via email at tlitc@bhcc.mass.edu.