



<b>Company:</b>	Liberty Mutual Insurance
<b>Position:</b>	Corporate Accounting
<b>Academic Majors:</b>	Accounting, Finance, Business
<b>T-Accessible:</b>	Yes – accessible via the green line
<b>Address:</b>	175 Berkeley St. Boston, MA 02116
<b>Hours/ Days:</b>	Flexible based on needs of participant
<b>Compensation:</b>	\$15.00/hr. + travel stipend

**Organization Overview** (mission, service areas, size, culture):

We believe strongly that commercial success can be achieved in a manner consistent with principles and ideals that bind us together as one company, that set us apart from our competitors, and that in the end will allow us to say we have succeeded commercially by doing the right thing the right way.

We believe that the Company's success is inextricably linked to our employees' satisfaction and success: satisfaction that they work for an industry leader committed to improving safety, satisfaction that they work for a company that does the right thing, and satisfaction that the company will reward them for their contributions and provide opportunities for personal growth and success.

We believe our employees take pride in knowing that they help people live safer more secure lives every day.

**Internship Position Summary** (please include any training provided):

The student will work with direct supervision under an Accounting Manager or Supervisor. This is an exciting opportunity to join a talented and results-oriented group with a unique perspective of the Liberty Mutual Group structure and its inner workings. The selected individual will be provided with significant opportunities for learning and exposure to various teams within our Corporate Financial Department.

**Job Responsibilities** (regular duties and special projects):

The External Accounting & Reporting Group is a critical component of Liberty Mutual's Corporate Finance Department and is responsible for satisfying the external U.S. GAAP and Statutory reporting requirements of the organization. The intern will conduct or assist in day-to-day responsibilities of the group, including:

- Monthly book close activities
- Financial statement preparation
- Intercompany pooling transactions
- Internal control attestation requirements
- Special projects.

*Qualifications (attitude, skills, abilities, knowledge, experience needed):*

- Working towards a Degree in Accounting or Finance, with a minimum cumulative 3.0 GPA
- Effective analytical and problem-solving skills
- Demonstrated leadership abilities
- Effective written and verbal communication skills and the ability to work in a team environment
- Experience conducting research and presenting findings in a clear, concise manner
- Effective organizational skills, attention to detail and the ability to meet critical deadlines
- Eagerness to learn in a fast-paced environment and enthusiastic to accept new challenges