

**BOARD OF TRUSTEES  
BUNKER HILL COMMUNITY COLLEGE  
MINUTES OF MEETING**

The Three Hundred and Sixth Meeting of the Bunker Hill Community College Board of Trustees was held January 23, 2017 in Room E-175 on the Charlestown Campus.

**Present:** William Walczak  
Amy Young  
Colleen Richards Powell  
Loretta Marie Ajiambo Esibi  
Stephen Chan  
David Tai-Wai Chang  
Cathy Guild  
Antoine Junior Melay  
Richard C. Walker, III

President Eddinger  
Provost/Vice President Canniff  
Vice President Pitcher  
Assistant Secretary Ambrose  
15 College employees

**Absent:** James Klocke, Carmen Vega Barachowitz

**I. CALL TO ORDER**

Chair Walczak called the meeting to order at 6:05 p.m. He asked George Hallsmith, Executive Assistant to President Eddinger, to read the Mission statement.

**II. PUBLIC COMMENTS**

- None

**III. MINUTES OF PREVIOUS MEETING**

**ACTION:** Moved by Walker; Seconded by Melay.

“To accept the minutes of the Board of Trustees meeting held on Monday November 21, 2016 and the minutes of the Committee of the Whole meeting held on January 9, 2017.

The Motion Passed Unanimously.

**IV. COMMITTEE REPORTS**

- None

**V. STUDENT TRUSTEES’S REPORT**

Student Trustee Esibi stated that she was happy that the initial upgrading of the study carrels and lighting in the Library was almost complete with new carrels, desks and computers to provide more seating for students.

## **VI. BOARD CHAIR'S REPORT**

Chair Walczak noted that Senator James Eldridge, from the Worcester and Middlesex Districts, filed a bill asking that the revenue from the Millionaire's tax be used to make public colleges and universities tuition free. Should the referendum question pass, it is anticipated that the tax could generate between \$1.5 and \$2 billion per year. The referendum question specifies that the revenue be used for education. The question will be on the ballot in November 2018.

## **VII. PRESIDENT'S REPORT**

### **Updates**

- **Chelsea/One Gateway**

President Eddinger thanked everyone who worked to make the opening of the new Chelsea Campus possible for the opening of the spring semester. The April meeting of the Board of Trustees will be held at the new Chelsea Campus. The College gained 10,000 square feet of space with additional labs, classrooms, offices, student space and parking. There will be a community opening of the new Chelsea Campus later this year to rebrand Chelsea as the Allied Health Campus.

She also noted that the College is running five General Education classes at One Gateway in Chinatown including Psychology, Sociology and Theatre, to appeal to a wider audience. The College would analyze where the students come from in deciding what courses to offer in the future.

- **Enrollment/Budget**

Provost Canniff provided a five year review of spring semester enrollment from 2012 to 2017. He noted that enrollment was down for credit students, FTE (15 credits) and new credit students with a decline of 2.5% from spring 2016. The College was able to pick up some additional enrollments by opening the Saturday of Martin Luther King Jr. weekend to make up for having been closed the previous Saturday due to a snow storm. He cited a number of reasons for declining enrollments which is a national trend. There are fewer high school graduates and unemployment is down, allowing some who might choose to go to college to get jobs instead. The College has many initiatives to encourage enrollment: dual enrollment, early college, curriculum alignment with the high schools in Boston and surrounding communities. The College stays in touch with the local high schools. Dr. Canniff was recently invited to a meeting in Everett where they have put together an early college program funded by a Gateway Cities grant. The College focuses on retention of students through learning communities and Life Map. He noted that college recruitment is a competitive environment and the College is utilizing different messaging using social media as well as traditional college recruiting methods.

Vice President Pitcher and Associate Vice President Ginsberg provided a FY2017 budget update. They reviewed the state budget timeline which begins in September with the Department of Higher Education (DHE) budget development and ends with the Conference Committee budget by June 30<sup>th</sup>. The governor can still veto items after June 30<sup>th</sup> and veto override votes can also occur throughout the year.

Vice President Pitcher reviewed the FY 17 budget assumptions. The attached Power Point was presented at the meeting.

- **NEASC Accreditation**

The College's accreditation visit will take place in the spring of 2020. A task force has been appointed and had its first meeting. The College must respond to nine standards and ten faculty and staff will be assigned to each standard. Information sessions by standard will take place around the College and research will begin. The College must demonstrate that it meets or exceeds each standard. Accreditation is for ten years.

- **Community Planning Reminder**

The Community Planning day is scheduled for February 3<sup>rd</sup>. Initially, the College hoped to have fifty external participants but more than eighty-five people indicated an interest in participating. The President also expects about 140 internal participants. The event will be presented in a world café format to review accomplishments and plan for the future.

- **Data point Comparisons—IPEDS vs. VFA**

IPEDS (Integrated Post-Secondary Education Data System) is used for four year colleges with a standard completion 150% of time or six years (12 semesters). This standard applied to community colleges would mean a standard completion of three years (6 semesters). IPEDS has limitations especially as applied to community colleges. It measures first-time, full-time students where college is their only occupation. The consequence for BHCC is that IPEDS provides only a partial picture of the student profile; it underestimates student success and provides no information for part-time students. The 150% standard completion would require five classes per semester (20) classes. A typical student takes one year of developmental education and 4 classes per semester resulting in sixteen classes, not twenty.

The Voluntary Framework of Accountability (VFA) is an alternative community college measure. It uses 300% time to complete or six years (12 semesters). The VFA assumes that most students are working adults, measures both full-and part-time students, includes developmental education, stop-in, stop-out patterns of attendance. The VFA reveals the success narrative of community colleges and normalizes the non-traditional student.

### **Financial Reports**

Vice President Pitcher reported that actual revenue and expenditures through November 2016 are where they should be according to the original budget. The Plant Fund report shows the projects for the year and funds expended through November for those projects.

**ACTION:** Moved by Chan; Seconded by Richards Powell.

“To approve the Financial Reports for Five Months and the Plant Fund Expenditures for Five Months ending November 30, 2016.”

The Motion Passed unanimously.

**VIII. ADJOURNMENT**

**ACTION:** Moved by Melay; Seconded by Young.

“To adjourn the meeting.”

The Motion Passed unanimously.

The Board of Trustees' meeting adjourned at 7:10 p.m.

Respectfully submitted,

*Carmen Vega Barachowitz*

Carmen Vega Barachowitz  
Secretary

*Molly B. Ambrose*

Molly B. Ambrose  
Assistant Secretary